



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GHG KHALSA COLLEGE, GURUSAR SADHAR
• Name of the Head of the institution	Dr Harpreet Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01624275227
• Mobile no	9872681111
• Registered e-mail	ghgkcgsgmail.com
• Alternate e-mail	rajindersinghsahil@gmail.com
• Address	GHG Khalsa College, Gurusar Sadhar
• City/Town	Gurusar Sadhar
• State/UT	Punjab
• Pin Code	141104
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr. Rajinder Singh				
• Phone No.	01624275227				
• Alternate phone No.	01612878015				
• Mobile	9417276271				
• IQAC e-mail address	ghgkcgsgmail.com				
• Alternate Email address	rajindersinghsahil@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.ghgcollegesadhar.org/files/degree/aqar/aqar_2020_21.pdf">http://www.ghgcollegesadhar.org/files/degree/aqar/aqar_2020_21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.ghgcollegesadhar.org/academic-calendars/1/">http://www.ghgcollegesadhar.org/academic-calendars/1/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	00	2004	08/01/2004	07/01/2009
Cycle 2	A	3.11	2015	15/11/2015	14/11/2020
Cycle 3	B++	2.88	2022	26/04/2022	25/04/2027
<b>6.Date of Establishment of IQAC</b>	03/08/2004				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of	<a href="#">View File</a>				

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1) On the advice of IQAC, to strengthen Industry-Academia linkage. A webinar titled 'Biotechnology: Applications and Potential Career Opportunities' was held on 25 February 2022. An educational visit to Punjab Agricultural University and Guru Angad Dev Veterinary and Science University, Ludhiana was also organized on 1 November 2021.</p> <p>2) On the suggestion of IQAC, many fields of entrepreneurship were identified to motivate students so that they can become self-reliant through self-employment. Several webinars were organized like 'Consumer Rights' on 16 March 2022 and 'Investor Awareness' on November 20, 2021. An Interactive session 'Banking, Financial Services and Insurance' and an exhibition of Diwali items made by the students were held on 27 October 2021 and 30 October 2021 respectively. A discussion session was organized on Union Budget on 2 February 2022. 3) IQAC expressed satisfaction that various vocational and employment-oriented programs were organized to make the youth employable as per modern needs. Vocational Guidance Program on 21 December 2021, Skill Enhancement Program on 17 November 2021 and Quiz Tech Competition on 23 May 2022. 4) A Personality Development and Finishing Program was conducted for the students on 21 October 2021 to make the youth ready to enter the field of life. Chief Judicial Magistrate P.S. Kaleke had a face-to-face interaction with the students and faculty members of the College. 5) IQAC expressed its satisfaction in carrying out programs for special skill development and all-round development of students</p>		

to prepare them for the respective field of work. An online skill development workshop was organized from 24th to 29th May 2021 with the aim of making students aware of career opportunities and developing career skills.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>The IQAC suggested to strengthen Industry-Academia linkage. It is resolved that industrial interface to be increased so that the students can be skilled according to the needs of the modern industry and they can get more employment opportunities.</p>	<p>On the advice of IQAC, to strengthen Industry-Academia linkage. A webinar titled 'Biotechnology: Applications and Potential Career Opportunities' was held on 25 February 2022. An educational visit to Punjab Agricultural University and Guru Angad Dev Veterinary and Science University, Ludhiana was also organized on 1 November 2021.</p>
<p>IQAC also emphasized that the focus area of entrepreneurship should be identified so that students can be motivated to become self-reliant through self-employment.</p>	<p>On the suggestion of IQAC, many fields of entrepreneurship were identified to motivate students so that they can become self-reliant through self-employment. Several webinars were organized like 'Consumer Rights' on 16 March 2022 and 'Investor Awareness' on November 20, 2021. An Interactive session 'Banking, Financial Services and Insurance' and an exhibition of Diwali items made by the students were held on 27 October 2021 and 30 October 2021 respectively. A discussion session was organized on Union Budget on 2 February 2022.</p>
<p>Another important suggestion made by IQAC is to introduce more vocational and job-oriented programs to make the youth workable according to the modern needs.</p>	<p>IQAC expressed satisfaction that various vocational and employment-oriented programs were organized to make the youth employable as per modern needs. Vocational Guidance Program on</p>

	21 December 2021, Skill Enhancement Program on 17 November 2021 and Quiz Tech Competition on 23 May 2022.
Another special suggestion from the IQAC was that more and more Personality Development programs and Finishing Programs should be conducted for the students so that the youth can get ready to enter the field of life.	IQAC expressed its satisfaction in carrying out programs for special skill development and all-round development of students to prepare them for the respective field of work. An online skill development workshop was organized from 24th to 29th May 2021 with the aim of making students aware of career opportunities and developing career skills. A Personality Development and Finishing Program was conducted for the students on 21 October 2021 to make the youth ready to enter the field of life. Chief Judicial Magistrate P.S. Kaleke had a face-to-face interaction with the students and faculty members of the College
It has also been specifically suggested that the Alumni Association should be made even stronger and active. Maximum number of Alumnus should be associated with Institution so that they can extend generous support in the development of their Alma mater.	On the advice of IQAC, Annual Alumni Meet was organized on 12 February 2022 to make the Alumni Association stronger and more active.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
<b>Managing Committee</b>	<b>23/01/2023</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	01/02/2023

**15. Multidisciplinary / interdisciplinary**

As per curriculum of Panjab University Chandigarh, The Institution have a multidisciplinary / Interdisciplinary approach. Program in all major streams i.e Arts, Science, Commerce, Computer Science and Applications, humanities, Social Sciences, Languages, Physical Education, Education, Vocational etc are available in institution. Beside this interdisciplinary options are also available in all major programs. BA is itself a interdisciplinary program with 13 elective subjects. Computer Sciences may be opted in BA, B.Sc Non-Medical, M.Sc Chemistry; whereas computer Applications may be opted in B.Sc Medical and Non Medical. Math Biology and Physic can also be taken in M.Sc Chemistry. On the other hand computer studies and accountancy is compulsory for students of B.Voc.

**16. Academic bank of credits (ABC):**

As per as ABC Concerned the implimentation is being done as per Punjab Govt. Institutions. Here the work is on process.

**17. Skill development:**

The institutions have full focus as skill development among students through various programs. In B.Sc, B.Voc, M.Sc Chemistry and M.Com entrepreneurship skills are provided through industrial training programs where Bio Tech Students earn technical skills through visits of various industries/Companies. Optional emphasis is laid of imparting communication skills and computer skills through the short term / ad-on courses.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Institution are dedicated to implement the Indian knowledge system effectively. A Yoga center is being is being run by the institution.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

The entire focus of the institution is on outcome based education. The syllabus provided by the university is delivered effectively and papers are being set accordingly. By clearing these papers students are able to acquires all the knowledge.

<b>20.Distance education/online education:</b>	
The institution has not started formed online education yet, but faculty and students are constantly being motivated to take online courses like MOOC etc.	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>759</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1521</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>424</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>561</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>79</b>

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	91	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	51	
Total number of Classrooms and Seminar halls		
4.2	116.001	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	107	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution adheres to the guidelines laid down by the state Government in general and the University in particular. The Institution follows a specific time table for the effective curriculum delivery and documentation.</p> <p>Lesson-planning of the syllabi is done to streamline the curriculum delivery.</p> <p>The syllabi topics are gone through thoroughly and a good amount of time is devoted to work on the material to be taught and provided to the students. The record of the classes and the topics taught therein along with the material provided to the students is maintained in course files.</p>		



Notes are shared through learning management system. For keeping the students up-to-date about the ongoing topics in classes class tests, subject related assignments, quiz etc. are conducted. The power-point presentations on various topics which include study of the three-dimensional structures and other photographic material provided in the books are also prepared and delivered.

The departmental meetings are held from time to time to evaluate the curriculum progress and suggest means for overcoming hurdles. The college is in constant touch with the University and tries its level best to keep abreast with the guidelines laid down by the University for the effective implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://www.ghgcollegesadhar.org/academics/1/">http://www.ghgcollegesadhar.org/academics/1/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation methodology, which systematically evaluates all facets of a student's development over the course of the year, is made known to all concerned stakeholders. This evaluation system is designed to help students improve overall and to get ready for the semester exams conducted by the university. The examination committee meets on a regular basis to choose the best dates for house examinations. The prospectus includes a college-level academic calendar that informs students of the potential dates for house exams. At the departmental level, the calendar is also accessible, and there are preliminary dates listed for departmental competitions, extended lectures, and industrial/field visits.

Special learning criteria for students getting online education and doubt-clearing sessions are implemented to solve the subject-related difficulty.

Assignments, classroom tests, attendance and internal assessments are used to evaluate the student's performance.

Classroom discussions, giving presentations and attending seminars all help students to voice their own perspectives, be attentive and self-confident.

The quiz is conducted using online testing software with the intention of reviewing and learning.

Students visit several institutions to learn about potential careers. Students are taken on a field trip to expose them to several research facets in order to improve practical performances.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://www.ghgcollegesadhar.org/academics/1/">http://www.ghgcollegesadhar.org/academics/1/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Department of History organized a religious trip of one day to CHINTAPURNI , Himachal Pradesh to connect the youngsters to religious places.
- Department Of MLT organized a Medical Check - up camp to build awareness for the most common illnesses.
- Department of Political Science and Economics organized a

power point presentation & chart presentation on National Constitution day to commemorate the adoption of constitution of India.

- The Department has also organized an Online National Level One Page Article writing competition on the topic " INDIA@75 , a road ahead, to commemorate 75th year of Independence.
- An extension lecture on JUDICIAL AWARENESS has also been conducted . Chief Guest Mr. P.S. Keleke (Chief Judicial Magistrate) had face to face interaction with students and teachers.
- Power point presentation and poster making competition on the topic EK BHARAT SHRESHTHA BHARAT was conducted to celebrate UNITY IN DIVERSITY of India.
- On the occasion of National Voter's Day , students took pledge to cast their vote wisely and honestly.
- Students has also been introduced to different SMALL SAVING programs with an aim to develop the habit of savings among them.
- On the occasion of INTERNATIONAL WOMEN'S DAY, an extension lecture has been conducted.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

236

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://ghgcollegesadhar.org/feedback-page/1/feedback-student/">http://ghgcollegesadhar.org/feedback-page/1/feedback-student/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://ghgcollegesadhar.org/feedback-page/1/feedback-student/">http://ghgcollegesadhar.org/feedback-page/1/feedback-student/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

624

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

134

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of the students. Initial assessment is done on the basis of

their marks at the time of admission. At the beginning of each academic session, induction programmes are planned. The students are introduced to the syllabi, course outline, examination system and internal assessment criteria in these sessions. Considering the requirements following strategies are adopted for slow and advanced learners.

- Periodic oral and written tests for slow learners.
- Peer learning is encouraged.
- Academic and personal counselling is given to the slow learners by the mentor.
- Remedial teaching, Tutorials and Question Banks are arranged.
- Bilingual explanation and discussions are imparted to the slow learners.
- Provision of additional learning, reference material, Assignment and coaching for competitive examinations provided for advance learners.
- Appointment of student editors is done for the college magazine.
- Students are encouraged to participate and present papers in Seminars/ Conferences/ Workshops.
- Participation in the in-house competitions like Debate, Group Discussion, and Quiz Programmes are encouraged.

The academic achievements of the students are highly praised by the College.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C2/2_2_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C2/2_2_1_1.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1521	79

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college firmly believes that understanding the theoretical concepts through experiential learning techniques, participative learning and problem-solving methodologies are more impactful on the minds of the students and they can use this knowledge in different phases of their professional careers. The students are engaged for teaching learning through blended mode. E- learning content is shared with them through various modes for the student engagement. Online tests, quizzes are also conducted to assess their academic performance. Institute has developed its own Learning Management Systems for assignments to be proactive with millennial.

In the session 2021-22 the college organized a number of extension lectures, webinars, celebration of important days, competitions etc. Debate and quiz were organized to enrich participative learning. Furthermore, college website maintains a complaint page, where the students can give their complaints through online mode. The NCC & NSS unit of the college organizes visits to adjoining village for the students in order to sensitize them for the problems prevailing in the society.

In order to strengthen the theoretical knowledge, the college organizes various guest lectures where highly experienced professionals share their experience with the students to update them with the market conditions and the skills required by industry.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://ghgcollegesadhar.org/Docs/agar/2021-22/C2/2311.pdf">http://ghgcollegesadhar.org/Docs/agar/2021-22/C2/2311.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college uses a diverse set of ICT tools to communicate, create, disseminate, store and manage information. The teachers are digitally literate and trained to use ICT. The college has its own in-house developed ERP system and LMS for smooth functioning of teaching learning process.



Furthermore, the college has three Wi-Fi enabled computer laboratories and six smart board and projector fitted classrooms. Apart from that, movable projectors are used by the teachers in different classrooms for teaching learning. All the ICT systems are connected through Local Area Network for e-resources reference. E-Resources like SWAYAM, SWAYAM Prabha, e-ShodhSindhu, Shodhganga, NAD, National Digital Library of India, UGC-INFLIBNET, DOAB, DOAJ, UGC-INFONET, Bentham Science and other Databases. MOOCs Platforms, Google Classroom, Slide Share etc. are widely used. The IT infrastructure is upgraded with learner-centric modules and teacher centric devices providing support for the stakeholders needs.

Social media is skilfully used by the college for publicity and information sharing with various stakeholders .WhatsApp groups are used for sharing the office circulars, notes, study material and other relevant information with the students. The institution also encourages teachers to attend training programmes, workshops, seminars and conferences in the arena of ICT use in comprehending teaching-learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

663

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

- 1. Mechanism: The internal assessment is depends upon curriculum based on P.U norms which is subject specific allocation of internal marks is well defined in the curriculum which is based on different parameters. 2. Transparency: The list of Marks obtained by students in different components is displayed & discussed in classrooms by the respective teachers. 3. The evaluation includes attendance, Practical, assignments and other parameters is objectively done by teachers. 4. The final award of internal assessment is based on objective evaluation. 5. The internal assessment is part of discussion in departmental meetings and correct action is taken whatever is needed. 6. It is made sure that students don't miss appearing in examination & submission of assignments so that they don't lose internal assessment marks. 7. The Students who miss their lectures and House examination due to other activities they have been allowed to appear in remedial classes and special house test. 8. Students are motivated to take daily classes, class tests, participation in other activities like quiz competition, PPT, Model Presentation and other assessment strategies. These Activities helps students may experience better and learning outcomes. 9. The allocation of marks for internal assessment in different streams attached further.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college deals with examination related grievances transparently efficiently and in a timely manner.
- Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to P.U. Chandigarh.
- College follows the guidelines laid down by P.U. Chandigarh for redressal of grievances.
- The code of conduct of examination is prepared by the examination committee for the notification of the students and

communicated to the students in advance.

- The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HODs of various departments.
- Grievances of the students such as examination forms, incorrect entry of marks, queries related to subject codes / programs, wrong entries in names, hall tickets, absentees etc. are addressed in stipulated time by the college & university.
- If a student is not able to appear for examination due to medical or any genius reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.
- A time bound redressal mechanism is always followed by the college. Students can either submit application or consult with concerned teacher if any grievances related to internal examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Principal discusses programme outcomes with Examination Committee & Head of Departments. Students are informed about Program outcomes & Course Outcome of programs they undertaken. The IQAC ensures that POs & COs reach the students so they may understand everything about their program & Course Outcomes. The institute provide various Courses at Under-Graduation & Post - Graduation levels. Apart from being uploaded on the website & also displayed on the department Notice -Boards. In the same way the students enrolled in different programmes also get benefitted from this information as they come to know about their programmes and their respective course outcomes. Same is conveyed to Students by the teachers in online class -interaction as well.

This time to measure the programme outcomes a detailed survey was conducted in which our respondents are students, teachers, alumni and parents/guardians of students and almost all the respondents agreed that all the programmes are fulfilling the requirements of the students.

The Heads of departments ensures that teachers get this information in hard and soft forms and conveyed to students through various digital platforms. Students can also be communicated about POs and COs through admission counselling and webinars at different times. Students can also be made aware of POs and COs by means of industrial training. POs and COs are also conveyed to the students through curriculum planning and other skill development programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.ghgcollegesadhar.org/programme-outcomes/1/">http://www.ghgcollegesadhar.org/programme-outcomes/1/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of the outcomes of COs and POs in a sense is a crystallization of the variegated efforts of the institution to improve its academic quality for these quantified results provided. These outcomes represent numerical data which may be analyzed, compared and used to predict trends in the overall academic graph of the college. Thus, this quantification of programme and course outcome of immense potential value leading, as it does to a vivid graphical model of the quality on the ground, as it were.

This time to measure the course outcomes a detailed survey was conducted in which our respondents are teachers of all the courses and programmes and almost all the teachers agreed that all the courses are fulfilling the requirements of the students. There is scope of improvement in some courses.

The institution uses the following methods of measuring the attainment of course and programme outcomes.

- The attainment of course outcomes is measured through online Class interaction, Weekly test, Mid-term examination, Final examination & Viva- Voice is another way to measures the attainment of outcomes.
- Online Assignments, Quiz, Seminar /Webinar & Presentation and other Curriculum activities which given to students help to evaluate the attainment of course.
- General class teaching includes taking attendance of the

students, announcement of the topic on LMS and asking related questions and explaining the teaching points, sometimes question answer technique and PPT are shown and details are given. Study materials in form of synopsis are provided followed by online Assignments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

561

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C2/2_6_3_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C2/2_6_3_1.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C2/2\\_7\\_1\\_1.pdf](http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C2/2_7_1_1.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G.H.G Khalsa college, Gurusar Sadhar is proud to start an incubation centre to enable its student get first hand experience in innovation while being nurtured and encouraged by faculty, management and industry experts.

B.Voc department Food processing and quality management has been established since 2016. There are three multiple exits every year. In the end of every year, there will be training session. It is compulsory for every student to attend training in the respective food industry and training should be approximately of 4 weeks. In training students get opportunity to learn and improve their practical's skills and also to enhance their knowledge regarding manufacturing process of different food products. Most of the students undertook training in the food industries like Verka Pvt. Ltd., Bonn nutrients Pvt. Ltd, Markfed and so on.

After completing one month training only diploma, advanced diploma, and degree was awarded after successfully completion of training session.

Objectives of Incubation Centre:

1. To trained students so that their creativity in terms of entrepreneurship and job creation.
2. To serve the rural youth by making them suitably employable by providing right type of skills, values and holistic knowledge this is easily available and affordable.
3. The institute helps the students to discover their passion, turning them into personally and professionally rewarding.
4. The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, curricular and co-curricular programmes, extension activities, rich cultural heritage with modern outlook.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C3/3_2_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C3/3_2_1_1.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual**



**Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

3

File Description	Documents
URL to the research page on HEI website	<a href="http://www.ghgcollegesadhar.org/research-cell/1/">http://www.ghgcollegesadhar.org/research-cell/1/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2021-22, the students and teachers were actively engaged in various outreach and extension activities sensitizing the students as well as neighbourhood community to socio-economic and cultural issues.

The major extension and outreach activities were carried out by the college NSS and NCC units. The NCC and NSS volunteers celebrated Vigilance Awareness Week to spread the message of integrity in all spheres of life. They organised Voter Awareness Campaign, Cleanliness and Plantation Drives as well as Yoga Activities. They also celebrated Independence Day and Constitution Day to provide cadets exposure to rich culture and traditions as well as basic tenets of our nation

NSS unit organised a Lecture on Poshan Aahar to raise awareness about right nutrition and balanced diet. NCC cadets also distributed momentos to the families of Martyr's to evoke sense of responsibility among NCC cadets. They also organised an online session under Fit India Freedom to create awareness about fitness.

The Dept. of political science conducted Voter Awareness Signature Campaign to spread awareness among people and for promoting informed participation in the electoral process.

Free medical check up camp was organised twice by MLT dept. of the College to raise mass awareness about health and the importance of regular check up.

Drinking water analysis was done by the P.G dept. of Chemistry to test the TDS level of water in different regions of Ludhiana

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C3/3_4_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C3/3_4_1_1.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

504

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

G.H.G. Khalsa college has come a long way since its foundation in 1948 by Nihang Shamsher Singh Ji. With time this institution has flourished as one of the pioneer institutions of education in the Punjab region spread over 26 acres of land. At present, the main building comprises 48 classrooms including 6 smart classrooms.

There are 27 laboratories for various subjects including Physics PG (1), Chemistry PG (1), Physics UG (4), Chemistry UG (2), Biotechnology (3), Zoology (1), Botany (1), MLT (1), Food Processing (1), Computer (3), Psychology (1), Language (1), Music (1), Sports and Physical Education (6).

An IGNOU study centre established to offers weekend classes and courses.

The state-of-art seven-storey central library is established with a reading hall capacity of 250.

WiFi connectivity spread over the entire campus.

To encourage women education, working staff and married women students who have children can keep their kids in Little Angel's Nest for free, where assistance and toys are provided to them.

An ultra-modern separate hostel facility for girls and boys with a capacity of 300 and 220 students respectively.

A fleet of 7 buses provides secure transportation to the students.

CCTV cameras are installed for enhanced security and vigilance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C4/4_1_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C4/4_1_1_1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games, sports and cultural activities are an integral part of an institution. For cultural activities, the Nihang Shamsher Singh Auditorium and Dhillon Open Air Theatre of the institution are well-equipped with acoustics and sound systems. There are two sports stadiums in the campus namely Nihang Shamsher Singh Stadium with a seating capacity of 2500 and Sardara Singh Sports Complex with a seating capacity of 2000. The various indoor and outdoor sports facilities are as under:

#### Indoor Facility:

- Shooting Range (10m for Rifle & Pistol) (01-05-2019)
- Multipurpose Gymnasium Hall (01-05-2019) of 7695.22 sq.ft. (used for sports like badminton, tennis, volleyball, judo, wrestling, kabaddi, weight-lifting, power-lifting, basketball and gymnastics)
- Badminton Court (3)
- Hitech Gymnasium
- Wall Bars
- Physiotherapy and Athletic Care
- User rate around 400 for indoor facility

#### Outdoor Facility:

- A world class Hockey Ground and 5-A Side Astro-Turf

- Football Ground (Grass): 179865 Sq. Feet
- Hockey Ground (Grass): 159166 Sq. Feet
- Archery Range: 100614 Sq. Feet
- 400 m Standard Track (Grass)
- Basketball Court (Cemented)
- Volleyball court (2)
- Recreational Hall for Chess and Table Tennis
- Sand ditch (for conditioning purpose)
- Handball ground
- Water Sports Centre (for Rowing, Canoeing & Kayaking) established by Panjab University with the permission of the Irrigation Department of Punjab government.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/ncte-infra-facility/1/">http://www.ghgcollegesadhar.org/ncte-infra-facility/1/</a>

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**13**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.84

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is equipped with the in-house developed automated integrated software system for the purpose of Library management. The ILMS allows the readers to search, browse and filter the titles (in excess of 50,000) of corresponding textbooks, reference books from the comfort of their mobile screen using platforms such as OPAC, INFLIBNET and BENTHAM SCIENCE. The features like the status of a title and to whom it has been issued is easily accessible thereby making library management a sense of automation. The ILMS not only is useful for the remote access of the library but also extremely useful once the reader is present in-person in the library premises where it enables the user to locate the intended title from the book shelves thereby saving time and effort on the part of both student and staff. Thus, the system has come a long way making the library experience exclusively independent and smooth.



The remote access to e-resources such as research journals, e-books is provided through the membership of N-LIST platform provided by government of India along-with databases such as Shodhganga, Shodhsindhu. The library usage log is kept automatically by the ILMS. Therefore, the college library has fully automatic functionality.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://ghgcollegesadhar.org/college-library/1/">http://ghgcollegesadhar.org/college-library/1/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.48

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for**

online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To provide high speed seamless internet facility, a leased line was installed with 5 Mbps speed in 2011 and updated to 8 Mbps in 2015. A second connection with 10 Mbps speed was installed in 2018. Both lines were further upgraded in 2019 to 18 Mbps and 20 Mbps respectively. Further in 2021, the lines have been upgraded to a speed of 32 Mbps and 20 Mbps, making the entire campus fully Wi-Fi enabled.

The computer labs were updated with 55 high-end, Dell core i3 desktop computers in 2015. Currently the institution has 149 computers in excellent working condition. The fleet of software available in the college was also updated with 38 MS Windows 8.1 Professional licenses, 15 MS Office Professional 2013 licenses and 32 MS Office Standard 2013 licenses in August, 2015. Additionally, 40 licenses of MS Windows 10 were purchased in August 2017 to cater to growing needs of faculty and students.

To support e-learning, during the Covid-19 situation, the institution had developed its own Learning Management System. The college had also purchased Zoom subscription for the same and upgraded the audio-visual resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

<b>4.3.2 - Number of Computers</b>	
107	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	A. ? 50MBPS
<b>File Description</b>	<b>Documents</b>
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
62.22690	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The maintenance is carried out by following a well-defined protocol which includes an updated separate task register which is regularly verified by the concerned staff to ensure rapid action on the requests entered. The procedure involves the entry of complaint in	

the register which is being approved by the principal and then assigned to a dedicated department

To ensure the maintenance of all computer labs, the IT cell of the college is well equipped. The internet, networking devices and associated devices are maintained by Mr. Sunil Verma (Technical Assistant). However, the college website and ERP section are maintained by Mr. Jatinder Singh (System Analyst) with his team members.

The library books are regularly kept in good health by repairing the damaged ones and by replacement whenever required with the newer ones.

The duty of regular care and maintenance of grounds and lawns is held by Mr. Ram Pher (gardener) and four groundsmen. The plumber, electrician and civil works are carried out under the supervision of Mr. Jaswinder Singh (civil engineer) and Mr. Didar Singh (superintendent).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C4/4_4_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C4/4_4_2_1.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

111

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

194

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

504

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

504

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

42

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

46

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- Yes, the college consists of Central Students' Council. Principal and faculty members nominate its members by selecting representatives from different groups of students. It has all-rounder students (one male and one female) from various departments, N.C.C., N.S.S, Sports and Hostel.
- It aims to bridge the communication gap between the college administration and students, to identify problems and requirements of students and find the solution for the same in the interests of the students and the institution as well, to maintain discipline and propagate co-operation and on the whole to uplift the overall atmosphere of the college and most importantly the academics. Student Council members are elected by the institute every year.
- Students are actively involved in the various administrative committees like; Collegiate Students Grievances and Redressal Committee, Women / Sexual Harassment Redressal Cell, Sports Committee, Library Committee, Library Committee, Socio-



Religious Committee and Discipline Committee, Career Counselling and Placement Cell etc. At administrative level, from the process of admission, submission of examination form and scholarship forms, organization of sport events, and assisting in organizing blood donation camp and free medical checkup etc. are smoothly conducted with the help of students Council.

- The council plays an integral role by providing proper feedback from the students to the institution.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C5/5_3_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C5/5_3_2_1.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

38

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Yes, the college has an Alumni Association, which is a registered body under Societies Registration Act.1860 since 1998.It also has abroad chapters at California in the United States and at Surrey and Vancouver in Canada.
- In numerous ways, it aids in the college's development. Office bearers are elected unanimously for a term of two years. Each year, the institute hosts the General Alumni Meet on the second Saturday in February. This day is always full of extraordinary emotions. Besides casual discussions, joyous celebrations, and emotional expressions, the greater idea is to discuss the all-around development of the institution and the wellbeing of students.
- Alumni make plans and generous donations are contributions are encouraged and arranged by alumni in the form of funds, donations, scholarship schemes and monitory support for the infrastructural development.
- The alumni of the college are holding various prominent positions of public importance. They are contributing immensely for the development of the college through their guidance and support.
- The alumni who are having administrative positions at the state level are associated with the college in organizing community camps and other extension activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GHG Khalsa College facilitates particularly the youth of rural area and the public in general with education, cultural, moral and social values. The college always makes efforts to inspire them with the right spirit of service according to its motto, "Simple Living, High Thinking" (Mann Niwan, Mat Uchi).

The college strives towards integrated personality development of students by providing them various learning experiences, specific knowledge, curricular and co-curricular programmes, extension activities and rich cultural heritage with modern outlook.

GHG Khalsa College has its own Central body, College Governing Council which governs and looks after the affairs of all five Guru Hargobind Khalsa Educational Institutions. G.H.G. Khalsa College Managing Committee specifically governs the affairs of G.H.G. Khalsa College. The committee works on the democratic values due to which each of its member has freedom to express his opinions in all the tasks and plannings and the faculty also participate in the decision-making process. There is a flexibility in the implementation of the decisions taken by the committee. This democratic behaviour of the committee and the faculty supports the college to achieve its Vision and Mission.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/vision-mission/1/">http://www.ghgcollegesadhar.org/vision-mission/1/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Governing Council takes effective measures to create the environment of growth and progress. Decentralization is one of them. They always take initiatives to endorse the decentralization and encourage the staff participation by assigning them the administrative roles. The faculty participate in the management process as two members of the staff are elected as 'Staff

Representatives' for College Management Committee on a regular basis. They present their opinions in the meetings of the Council and participate in every resolution. There are various committees and clubs of the teachers and the students are constituted for the decision making in their relevant areas. For instance Anti-Ragging Committee, Examination Committee, Women Sexual Harassment Redressal Cell, etc. All these committees are represented by teachers, non-teaching staff and students.

Case Study - Examination Committee conducts House Examinations under the supervision of the Principal. This committee gets proposals from the staff and the Central Student Association regarding dates of exams, pattern of question papers, Syllabi, etc. After the completion of examination, the evaluated answer sheets are discussed with the students to clear their queries.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C6/6_1_2_2.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C6/6_1_2_2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Every strategic plan is developed and implemented in accordance with the Mission and Vision. All the important decisions for the regular administration of the college are taken by the Principal in the meetings held with the members of statutory committees. After this process, the proposals and plans are submitted to the College Governing Council / College Managing Committee for their approval. Once the proposals are reviewed by the College Governing Council / College Managing Committee, the directions and guidance are given to the Principal for the proper implementation of the plans. The suggestions given by Heads of the Departments and the members of various committees are also considered valuable in the strategic planning.
- In 2003, admission process was computerized by developing in house software. This was the only college to submit computer generated students' registration and continuation returns in

2003 to Panjab University Chandigarh.

- The institution developed its in-house ERP i.e. Enterprise Resource Planning system in 2017. All the admissions, Fee Management, Student Profile, Staff Profile, Hostel Management, Library Management, Transport Management, Activities and Field Trips Management, Time-Table, Human Resource Management, etc. modules have been deployed, and the work is being done efficiently.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The institute is affiliated to Panjab University, Chandigarh and is governed by the College Managing Committee. Administrative Setup of the college has the Principal, faculty in-charges, Superintendent, Head-Clerk, Junior Clerks, Assistants and Attendants. At the department level, all the departments consist of Head of the Department, Associate Professors and Assistant Professors. The teachers are assigned to ensure personal care, attention, guidance, counseling, evaluation and assessment of each student in the class. The foremost part of the college is Library and the structure of the library includes the Librarian, Library Clerk and Library Assistant.
- Faculty recruitment and selection procedure is adopted as per the rules and regulations of UGC, Punjab Government and Panjab University, Chandigarh.
- The promotion of employees is done in accordance with the rules and regulations of the UGC, Punjab Government and Panjab University, Chandigarh.

- The Sexual Harassment Committee, Anti-Ragging Committee, Central Student Association, Placement Cell, Disciplinary Committee etc. have been established to redress the students' grievances.
- The students can put their complaints in writing in the suggestion box which is kept in the administrative block.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C6/6_2_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C6/6_2_2_1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Implementation of Contributory Provident Fund (CPF), Leave-Encashment and Gratuity schemes.

- Grant of promotions.
- Implementation of pay revisions.
- Group insurance up to 10 lakhs.
- Employees State Insurance Corporation Scheme.
- Various leaves such as vacations, casual leave, maternity leave, duty leave, etc.
- TA/DA for academic and official works.
- The institution appreciates faculty on acquiring higher qualifications and special achievements.
- The institution organizes professional development/administrative training programs for teaching and non-teaching staff.
- Under Mentor-Mentee Scheme, every faculty member adopts one member of the non-teaching staff of the institution whom he/she provides every kind of help and guidance such as Health, Education or any other family matter, etc.
- Free transport facility for staff.
- Purified drinking water is provided round the clock.
- Canteen at subsidized food price.
- Parking facility for the staff. Faculty meetings.
- College provides other facilities to its staff like; Hostel, Residence, Gymnasium and other sports facilities.
- College also gives special fee concession for employee wards.
- At the doorsteps of the college campus, there is a well equipped Hospital run by Punjab State Health Corporation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded



### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- For the purpose of evaluation, College has prepared its own Self-Assessment Proforma as per the academic instructions and guidelines given by UGC, Panjab University Chandigarh and Punjab Government.
- This Proforma is distributed among all the members of the faculty. Every member provides complete information of his academic, cultural, sports, research and other activities. After that, the proforma is evaluated by the head of the department. Finally, the same is approved by the Principal.
- In the same way a self-assessment proforma for non-teaching staff is being prepared for the evaluation of their works. Every non-teaching staff member provides complete information of works and activities of the previous year. This proforma is being evaluated by the office-superintendent and finally approved by the Principal. After that, remedial measures are suggested for future progress.
- The feedback is also taken from the students to review the

performance of the teacher in class. The student suggestion box can also be considered a proper mechanism to evaluate the performance of the teacher.

- These evaluations help everyone to be accountable, alert and motivated, and also play an important role in the promotion process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Institution follows the proper mechanism to conduct the internal and external audits. To reflect the effective and fair financial system of the institution, internal and external audits are conducted regularly.
- College has permanent Chartered Accountant for preparing financial reports and documents, maintaining & reviewing financial records and providing financial opinions to the institution.
- Every year college has prepared its financial report and also being discussed in the Budget-Meetings of College Managing Committee. After detailed discussion, the financial report is being finalised by the College Governing Council.
- College Bursar's primary function is to look into Authenticity/Arithmetical accuracy of financial Transactions.
- The Internal audit organization of Punjab Government conducts the internal audit of the institution. In the same way, A.G. Audit (Punjab) conducts the external audit of the institution. Both above mentioned govt. bodies conduct financial audits on

regular basis. Before conducting audit, the institute is informed by them. After auditing, a detailed observation statement is sent to the institution. Then college analyses the statement and tries to improve all the deficiencies. Subsequently, during the next audit, all the observations/suggestions of the previous audit are taken care of and implemented, and conveyed to the audit agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.156

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has an excellent infrastructure rightly called "A Wonder in Rural Setting" by Sh.

Prem Bhatia, Chief-Editor, The Tribune.

- This institution has two extensive halls. Apart from college functions, these halls also provide great support to the non-government organizations which organize the social welfare functions.

- This institution has unique name in the field of sports. Well-equipped modern shooting range and Archery ground were build which gave many national shooters. The training of these skills are provided at nominal charges. College also has well maintained playgrounds where P.U.Chd. organised many tournaments in past years. Some of them are :
- Inter-College Football Tournament (06-11 December,2021).
- Inter School Sports competition (23 -26 Feb, 2022).
- Pencak Silat Senior National Championship (11-14 March,2022).
- Lush green playgrounds are also utilized by local people for jogging.
- The Botany and Zoology departments have developed Biological Society which encourages the

Students for beekeeping for commercial benefits and prepares Bio-Compost fertilizers which improve the structure of the soil and increase its ability to hold water and nutrients. The gardeners use it to enhance the greenery of the institution. The income earned by selling the compost is utilised for student's welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1)On the advice of IQAC, to strengthen Industry-Academia linkage. A webinar titled 'Biotechnology: Applications and Potential Career Opportunities' was held on 25-February-2022.

2)On the suggestion of IQAC, many fields of entrepreneurship were identified to motivate students so that they can become self-reliant through self-employment. Several webinars were organized like 'Consumer Rights' on 16-March-2022 and 'Investor Awareness' on

November-20,2021. An Interactive session 'Banking, Financial Services and Insurance' and an exhibition of Diwali items made by the students were held on 27-October-2021 and 30 October 2021 respectively.

3)IQAC expressed satisfaction that various vocational and employment-oriented programs were organized to make the youth employable as per modern needs. Vocational Guidance Program on 21-December-2021, Skill Enhancement Program on 17-November-2021 and Quiz Tech Competition on 23-May-2022.

4)A Personality Development and Finishing Program was conducted for the students on 21-October-2021 to make the youth ready to enter the field of life. Chief Judicial Magistrate P.S.Kaleke had a face-to-face interaction with the students and faculty members of the College.

5)IQAC expressed its satisfaction in carrying out programs for special skill development and all-round development of students to prepare them for the respective field of work. An online skill development workshop was organized from 24th to 29th-May-2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Special Faculty Development Programmes are being organized for mastering Information Technology techniques.

2. The administration encourages faculty members to participate in Faculty Development Programmes in order to be abreast of the recent trends in technology and create an environment to appraise the students with the new technologies

3. The Central Library has been completely revamped in terms of infrastructure and accessibility to resources. LMS has also been introduced to enhance library services. Periodically review and continuously up gradation of the quality IQAC has implemented a regular system for review and up gradation of the quality.

2.As faculty plays a major role in providing quality education, review of quality of the faculty members have been done once in a session. For this, A special duly filled Self-appraisal Performa is presented by every faculty member.

4.To evaluate Teaching-Learning process, Feedback is taken and analysed on regular basis.

5.Parent-Teacher Meetings are organized on regular intervals. In these interactions, parents are informed about the performance of their wards and parents are asked for advice on quality improvement.

6.For effective teaching, Internships, projects, assignments and presentations are made mandatory as part of the courses in order to motivate the students to gain practical knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.ghgcollegesadhar.org/annual-reports/1/">http://www.ghgcollegesadhar.org/annual-reports/1/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

G.H.G Khalsa College, established in 1948, is a co-educational institute being run in the rural vicinity of Sadhar.

- Lohri Festival

Lohri was celebrated on 13th January 2021 to mark the auspicious occasion of the birth of daughter in the family.

- International women's day

International women's day was celebrated on 8th march 2021 by Women Cell, department of social sciences and FPQM of the college. Mrs. Harjot Kaur Gambhir presented a lecture on women empowerment.

- Facilities for women in campus
- Safety & Security
- Frequent patrolling is done by the teaching faculty & security personnel across the campus.
- 45 CCTV cameras are installed at various locations.
- Bus service is provided for girl students
- Hostels
- Safe & homely stay for boys & girls in the hostels.
- Counseling & Yoga

An effective counseling cell & Yoga classes are being run to ensure the holistic care of students.

- Common rooms

Separate common rooms with attached washrooms equipped with advanced sanitation facilities for females are available.

- Day Care Centre

A day care center to baby sit the infants & toddlers of teaching & non-teaching staff is available.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_1_1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_1_2.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_1_2.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management**

**Waste is segregated by the house keeping staff and accumulated at the central collection**

**points from where it is cleared from time to time.**

- Wooden scrap found on campus used in**

**mending & making furniture in the college workshop.**

- Paper & Plastic waste is sold to vendors**
- Surplus food from hostel is given to labour & multi-tasking staff.**
- Litter from trees & lawns is used for vermin-composting & making manure**



**Biomedical waste management**

The used needles are disposed of in the white sharp container instantly after use. The waste

produced by the Medical Lab Technology Department is collected by "Medicare Private limited"

on regular basis.

**E-waste management**

The scrap disposal committee oversees the disposal of e-waste. It is sold to e-waste vendors from time to time.

**Hazardous chemicals and radioactive waste management**

Highly concentrated solutions and solvents in diluted form are used. Strict use of fume cup

window for harmful gases is done. Reuse of solvents is done by adopting various recycling

processes in the labs. The radioactive sources are kept inside thick lead containers as per

the safety recommendations.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution made the following efforts during 2021-22 to provide an inclusive environment to the students as well as the teachers:**

- Students actively participate in NSS, NCC Camps, and other programs of cleanliness and tree plantation and yoga that**

foster respect and ideals for diversity and ethnicity.

- To introduce the students to our rich culture, traditions, and fundamental ideals, Teej Festival, Diwali Fair, Independence Day, Republic Day were celebrated, etc.
- Lecture on Poshan Aahar to raise awareness about right nutrition and balanced diet was organized.
- The institution also organized an online session under Fit India Freedom and extension lectures on judicial awareness.
- Free medical check-up camp was organized twice by MLT dept.
- Drinking water analysis was done by the P.G dept. of Chemistry to test the TDS level of water.
- Fourth class employees of the institute have been provided residential accommodation and free water supply.
- A staff welfare society has been working in the institute since 1978.
- The institute provides Health insurance/ Accidental Bema policy (Group Personalized Accidental Insurance since 2013)
- Employees with remuneration of less than 21,000 are covered under ESI insurance scheme since September 2019.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute works on the principle of non-discrimination regarding admission and jobs. The reservation of seats is governed by Punjab University/Punjab Govt. Regulations.

- o Fit India Movement 13-08-2021
- o Independence day 15-08-2021
- o Poshan Aahar 04-09-2021
- o Lecture on Judicial Awareness 21-10-2021
- o Cleanliness Drive 24-10-2021

- o Diwali Fair 30-10-2021
- o Webinar on Investor Awareness 20-11-2021
- o Constitution Day 26-11-2021
- o Youth festivals 28-11-2021 & 29-11-2021
- o Harivallabh Sangeet Sammelan 26-12-2021
- o Swachhta pakhwada 10-01-2022 & 11-01-2022
- o Lecture on Electoral Process 12-01-2022
- o Voters Day 25-01-2022
- o Session on Union Budget 02-02-2022
- o Basant Utsav 07-02-2022
- o Voters Awareness Signature campaign 15-02-2022
- o Shaheedon ko Shat Shat Naman 14-03-2022
- o Consumer Rights Awareness Programme 16-03-2022
- o Blood Donation Camp 17-03-2022
- o Shabad gayn Competetion 17-03-2022
- o Cultural Colors of different states 19-04-2022
- o Ek Bharat Sreshtha Bharat 25-04-2022 & 26-04-2022
- o Small savings promotion programme 25-05-2022

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_9_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_9_1.pdf</a>
Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_9_2.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2021-22/C7/7_1_9_2.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- o Independence Day was celebrated on 15th Aug, 2021.
- o World Food Day was celebrated on 19th October,2021.
- o Mental Health Day was celebrated on 21st October, 2021.
- o Vigilance Awareness Week was celebrated on 2nd November, 2021
- o Constitution Day was celebrated on 26-11-2021
- o World aids Day was celebrated on 1stDec, 2021.
- o National Youth Week was celebrated on 12th to 16th Jan.2022.
- o Voters Day was celebrated on 25th Jan, 2022
- o Basant Utsav was celebrated on 7th February, 2022.
- o International Mother Tongue Day was celebrated on 22nd Feb, 2022

- o International Women Day was celebrated on 8th March, 2022.
- o Consumer Rights Day was celebrated on 16th March, 2022.
- o World No Tobacco Day was celebrated on 2nd June, 2022.
- o International Yoga Day was celebrated on 21st June 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title :** Career Counselling & Students Mentoring System

**Objectives :** Providing awareness regarding career opportunities and overall growth.

**The Context:** To provide students with career counselling and psychological well being.

**The Practice :** This practice is adopted to create awareness on opting courses of their career choice among students.

**Evidence of Success:** Lesser grievances along with a better teacher-student relationship was observed. Counseling sessions helped students to chalk out their overall growth.

**Problems Encountered and Resources Required :** As the practice is implemented successfully, disengagement and frustration among students was a major problem which preceded off-task behaviour.

### Best Practice 2

**Title:** Free Health check-ups and awareness.

**Objectives:** To check Health problems of people from neighbouring areas and create awareness regarding illnesses, nutritional deficiencies and lifestyle issues.

**Context:** Considering diseases which influence the student's health the college has adopted the policy free health check-ups.

**Practice:**

Free health check-ups and follow ups are provided by MLT Department.

**Evidence of Success**

This practice has succeeded in developing awareness about illnesses. The students and staff members avail this facility.

**Problems Encountered**

Initially people were reluctant for testing due to heavy expenses but as the check-ups are free the people were convinced.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.ghgcollegesadhar.org/best-practices/1/">http://www.ghgcollegesadhar.org/best-practices/1/</a>
Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C7/7_2_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2021-22/C7/7_2_1_1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The GHG Khalsa College is famous as a nursery for Olympians, international and national payers. The College has many distinct areas of performance ,sports and games is one of them. The campus is a blessing for the rural setting with a Centre of Sports excellence with world-class Infrastructure which is equipped with an indoor shooting range , a football ground, a hockey ground with 5-A side astro turf, Hockey ground grass, 400 mts Standard track , Basketball court cemented, Volley ball courts (2), Badminton courts , Archery range, Open Gym Facility, Wall Bars, Multipurpose gymnasium and a water sports center has proved its worth by producing world class elite athletes from the college and surrounding villages apart from



fostering the development of lifelong sports activities and enabling low-participation groups and disadvantaged populations to partake in sport and physical activity along with empowering communities. The college has become a dream destination for the budding sports talent from India and abroad because the institution supports and nurtures talent in youth by providing them best of the infrastructure, equipment, coaching facilities and competition exposure. The review indicates that the centre has been successful in producing elite players with international repute.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. The first and foremost agenda will always remain to continue serving the nation by providing affordable quality education and producing well educated and employable citizens with high moral and humanitarian values.
2. This institution is better known as a nursery of budding sports talent. To take the legacy forward, we are committed to keeping upgrading the existing sports infrastructure in fine tune with the global standards. We are trying to establish linkages with various sports funding agencies to establish a centre of excellence in sports at this place.
3. The Institution is in the process to implement a complete E-governance system in a phased manner. New modules and sections are being added with every passing year. Once all the segments are computerized independently and the functioning is stabilized from all aspects, these components will be integrated. College admission and fee management system is computerized. Accounts section is also computerized. Software for the computerization of college library is implemented. Presently all these segments are functioning independently.
4. The IQAC will continue to give special attention to promote the use of Information Technology in departments and encourage faculty member to use ICT tools such as smart class rooms, LMS etc.