



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GHG KHALSA COLLEGE, GURUSAR SADHAR
• Name of the Head of the institution	Dr Harpreet Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01624275227
• Mobile no	9872681111
• Registered e-mail	ghgkcgsgmail.com
• Alternate e-mail	rajindersinghsahil@gmail.com
• Address	GHG Khalsa College, Gurusar Sadhar
• City/Town	Gurusar Sadhar
• State/UT	Punjab
• Pin Code	141104
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr. Rajinder Singh				
• Phone No.	01624275227				
• Alternate phone No.	01612878015				
• Mobile	9417276271				
• IQAC e-mail address	ghgkcg@gmail.com				
• Alternate Email address	rajindersinghsahil@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.ghgcollegesadhar.org/files/degree/aqar/aqar_2019_20.pdf">http://www.ghgcollegesadhar.org/files/degree/aqar/aqar_2019_20.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.ghgcollegesadhar.org/academic-calendars/1/">http://www.ghgcollegesadhar.org/academic-calendars/1/</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	00	2004	08/01/2004	07/01/2009
Cycle 2	A	3.11	2015	15/11/2015	14/11/2020
<b>6. Date of Establishment of IQAC</b>	03/08/2004				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	2	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1.On the advice of the IQAC, high quality online classes were arranged and a hi-tech equipped LMS (Learning Management System) was setup so that the students can get the latest online education even in the Covid-19 period. IQAC expressed great pleasure that taking another strong step forward in e-governance, all the admission process of the college has been made online. Apart from this, remarkable work has also been done on LMS and E-content development and online classes. 2.Many important steps were taken to create awareness at the social level to protect against Covid-19. An International Webinar on the topic 'Health and Wellness during Covid-19' was organized by IQAC and Department of Physical Education on 13-14 July 2020. It is particularly noteworthy the college made its NSS Hall (Nihang Samsher Singh Hall) available continuously to maintain a Vaccine center by Punjab Govt. 3.IQAC expressed satisfaction that Several Faculty Development Programmes were organized to enable the faculty to master ICT facilities and E-Learning and Teaching. A one week national faculty development program with the title 'Integrating technology in Classroom Teaching and Learning' was organized from 26 June 2020 to 03 July 2020. 4.IQAC expressed satisfaction on special personality development and finishing programs for all round development of students to prepare them for the relevant field of work. An online skills development workshop was organized by PG Department of Commerce and Management from 24 to 29 May 2021 with the aim to enlighten the students about career opportunities and develop career skills. 5.To commemorate 400th Birth Anniversary of Shri Guru Teg Bahadar ji. A Webinar on the topic 'Guru Teg Bahadar : Jeevan Darshan' was organized by the</p>		

P.G. Department of History, Punjabi and Department of Music on 21-22 July 2020. Another Webinar 'Guru Teg Bahadar : Teg Ate Tej da vismadi Sumel' was organized by the Department of History and Punjabi on 12 February 2021.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To deal with the challenges posed by the Covid-19 pandemic, IQAC suggested that online classes and LMS (Learning Management System) of very high quality should be established. So that the students can avail opportunity to get the latest online education at their own place.</p>	<p>On the advice of the IQAC, high quality online classes were arranged and a hi-tech equipped LMS (Learning Management System) was setup so that the students can get the latest online education even in the Covid-19 period.</p>
<p>It was also suggested that the area of influence of e-governance be further increased and it should be implemented in other areas besides the Fee Collection and office work, so that the system can be made more transparent by using the new technology and proceed firmly towards the paper-free office.</p>	<p>IQAC expressed great pleasure that taking another strong step forward in e-governance, all the admission process of the college has been made online. Apart from this, remarkable work has also been done on LMS and E-content development and online classes. IQAC expressed satisfaction that Several Faculty Development Programmes were organized to enable the faculty to master ICT facilities and E-Learning and Teaching. A one week national faculty development program with the title 'Integrating technology in Classroom Teaching and Learning' was organized from 26 June 2020 to 03 July 2020.</p>
<p>It was also suggested that the serious efforts should be made to create awareness in society to combat Covid-19. Another important suggestion made by</p>	<p>Many important steps were taken to create awareness at the social level to protect against Covid-19. An International Webinar on the topic 'Health and</p>

<p>IQAC to the college authorities that special faculty development programs be conducted to make the faculty more advance in the field of E teaching -learning and professional development .</p>	<p>Wellness during Covid-19' was organized by IQAC and Department of Physical Education on 13-14 July 2020. It is particularly noteworthy the college made its NSS Hall (Nihang Samsher Singh Hall) available continuously to maintain a Vaccine center by Punjab Govt.</p>
<p>Another special suggestion from the IQAC was that more and more Personality Development programs and Finishing Programs should be conducted for the students so that the youth can get ready to enter the field of life.</p>	<p>IQAC expressed satisfaction on special personality development and finishing programs for all round development of students to prepare them for the relevant field of work. An online skills development workshop was organized by PG Department of Commerce and Management from 24 to 29 May 2021 with the aim to enlighten the students about career opportunities and develop career skills.</p>
<p>A suggestion was also made that special event such as seminars etc. be organized to commemorate the 400th birth anniversary of Sri Guru Teg Bahadar Ji.</p>	<p>To commemorate 400th Birth Anniversary of Shri Guru Teg Bahadar ji. A Webinar on the topic 'Guru Teg Bahadar : Jeevan Darshan' was organized by the P.G. Department of History, Punjabi and Department of Music on 21-22 July 2020. Another Webinar 'Guru Teg Bahadar : Teg Ate Tej da vismadi Sumel' was organized by the Department of History and Punjabi on 12 February 2021.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Managing Committee	02/07/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	22/01/2022

**15. Multidisciplinary / interdisciplinary****16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**1.1 758

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**2.1 1717

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **424**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **614**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **81**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **90**

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>758</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1717</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>424</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>614</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>81</b>
File Description	Documents
Data Template	No File Uploaded



3.2	90
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	97.63161
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	101
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Following a time-table which is shared online with students.
- Sharing soft copies of the syllabus prescribed by the university.
- Unitization of the syllabi to streamline the curriculum delivery.
- For online teaching in view of the pandemic online presentations in the live classes/videos for the offline classes are prepared using various online platforms. Notes are shared through learning management system.
- For keeping the students up-to-date about the ongoing topics in the online classes, class tests using online tools,

subject related assignments, online quiz etc. are conducted.

- One-to-one communication is practiced keeping in view the new challenges thrown to us by the pandemic.
- Online classes' attendance is recorded to keep track of students' regularity.
- A mechanism for internal assessment of the performance of students in the online classes has been developed in which student's attentiveness, the manner of response, active participation etc. are given consideration.
- The departmental meetings are held from to time to evaluate the progress of the syllabi and discuss means for overcoming hurdles.
- Professional guidance is provided to staff for curriculum planning, delivery and implementation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://ghgcollegesadhar.org/academics/1/">http://ghgcollegesadhar.org/academics/1/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All Concerned stakeholders are informed of Continuous Internal Evaluation system in place methodically assessing all aspects of a student's development throughout the year. This evaluation mechanism is geared towards preparing students for their semester examinations conducted by the affiliating university, and also for their overall enrichment. The college level academic calendar is provided in the prospectus informing the students about the tentative dates of house examinations. The calendar is also available at the departmental level wherein the tentative dates of departmental competitive events, extension lectures and industrial/field visits are mentioned.

- Students are informed of CIE at the beginning of the 1st Semester through online mode / in view of the pandemic.

- Due to online classes the time table is planned keeping in mind the special learning requirements of the students arisen as result of online teaching. Many informal doubt removing session are carried out by teachers to address the same.
- Assignments are allotted to the students and their evaluation to done online on Learning Management System.
- Using Online quiz tools, the quiz are conducted for the purpose of revision and learning.
- The meetings of examination committee are held periodically to decide the viable dates of house examinations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://ghgcollegesadhar.org/academics/1/">http://ghgcollegesadhar.org/academics/1/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

07

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- Post Graduate Department of History organized two-days academic event from July 21-22, 2020 to celebrate Guru Teg Bahadur Ji's 400th Birth Anniversary Dr. Daljeet Singh, Punjabi University, divulged on the life, teachings and martyrdom of Guru Ji.
- The Department also organized a webinar on Guru Teg Bahadur: Tegh Ate Tez da Vismadi Sumel. Dr. Kuldeep Singh Pahwa, GTB Khalsa College, Delhi inspired the students on moral values by describing the life and teachings of Guru Ji.
- Keeping in mind the Covid-19 protocol the Independence Day and the Republic Day were celebrated to inculcate among the students the value of freedom and the duties that come with it.
- The Women Cell organized a lecture on the theme 'Nutrition, Fitness and Prevention of Anemia' for the female staff and the girl students on the occasion of International Women's day.
- An awareness drive on Covid-19 for the supporting staff was organized by the Covid-19 Committee. The lecture delivered by Prof. Shikha Jain was aimed at educating the participants about the nature of the disease and the ways to prevent the infection.
- Environment Day was celebrated on 5th June 2021 keeping in mind Covid-19 protocol. The trees were planted by the teaching and non-teaching staff.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

215

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://ghgcollegesadhar.org/feedback-page/1/">http://ghgcollegesadhar.org/feedback-page/1/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://ghgcollegesadhar.org/feedback-page/1/">http://ghgcollegesadhar.org/feedback-page/1/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

677

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

115

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission and organizes special programmes for advanced learners and slow learners.

The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and class tests.

The institution organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit.

The Departments of Commerce and Computer Science devote extra time at the beginning of the academic year for the non-subject students enabling them to cope with the programme to which they are enrolled. The Department of English organizes Orientation / extra classes in Basic English Grammar to enable Punjabi/ Hindi medium students to cope up with the course. The Department of Mathematics takes extra classes for all the first level UG programmes and first year students.

Strategies adopted for slow learners

Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps



the struggling learners to improve subject knowledge and helps them catch up with their peers.

Group Study System is also encouraged with the help of the advanced learners.

Academic and personal counselling are given to the slow learners by the tutor, mentor and the counselling cell.

Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding

Provision of simple and standard lecture notes/course materials

Strategies for the advanced learners

Advanced learners are encouraged to enroll in MOOC Courses - Swayam, EdX.

Provision of additional learning and reference material

Assignment and Student Seminars on contemporary topics to enable them for placement.

Advanced Learners are provided coaching classes for competitive exams.

Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions organized by other colleges.

Participation by the students in the in-house competitions such as Debate, Group Discussion, and Quiz Programmes are also encouraged.

Talented students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions.

The academic achievements of the students are extremely motivated and highly praised by the College in prize distribution function every year. Students, who secured Ranks in the University Examination, are honoured with Medals in the Annual prize distribution function

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_2_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_2_1_1.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1717	81

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts a plethora of student centric methodologies such as active learning, cooperative learning, project based learning, experiential learning, blended learning and ICT based learning methodologies. During this world wide pandemic Covid-19, the students are engaged for teaching learning through online platforms like Google Classroom, Moodle, WhatsApp groups, YouTube etc. Daily e- learning content is shared with them through various modes for the student engagement. Apart from it, regular online tests, quizzes are also conducted assess their academic performance. Departments have developed social media linkages (Facebook) and Learning Management System for assignments and projects to be proactive with millennials.

In the current session 2020-21 the college organized a number of extension lectures, webinars, celebration of important days, competitions etc. through online mode. Minor Research Projects involving data collection and analysis were allocated to enhance experiential learning. Online debate and quiz were organized to enrich participative learning.

Every week the college timetable maintains one problem solving session (tutorial) for all kinds of problems and their possible solutions. Furthermore, college website maintains a complaint page, where the students can give their complaints through online

mode. Regular feedback is also taken to ensure the better development of systems on the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_3_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_3_1_1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

E- Learning is an integral part of institute's teaching learning process. Particularly during the world wide pandemic Covid-19, the college faculty has left no stone unturned to enhance and uplift the academic standard of the college through e- teaching learning process.

The college uses a diverse set of ICT tools to communicate, create, disseminate, store and manage information. The teachers are digitally literate and trained to use ICT. The college has its own in-house developed ERP system and LMS for smooth functioning of online teaching learning process. Additionally, the college also has taken institutional subscription of the Zoom platform to facilitate online Teaching Learning.

Furthermore, the college has three Wi-Fi enabled computer laboratories and six smart board and projector fitted classrooms. Apart from that, movable projectors are used by the teachers in different classrooms for teaching learning. All the ICT systems are connected through Local Area Network for e-resources reference. E- Resources like SWAYAM, SWAYAM Prabha, e-ShodhSindhu, Shodhganga, NAD, National Digital Library of India, UGC-INFLIBNET, DOAB, DOAJ, UGC-INFONET, Bentham Science and other Databases. MOOCs Platforms, Google Classroom, Slide Share etc. are widely used. The IT infrastructure is upgraded with learner-centric modules and teacher-centric devices providing support for the stakeholders needs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

686

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The College follows continuous and comprehensive interval evaluation in accordance with the norms and guidelines of P.U. Chandigarh.
- During Covid19 Pandemic the examination committee prepares the examination schedule and it is communicated through the Prospectus, Various digital platforms and even through announcements in the online classrooms.
- The benchmark of the evaluation includes attendance, Practicals, online assignments /presentations, webinar and the score secured in internal tests held online.
- Internal assessment shown to the students through online

class on Zoom platform. Moreover Students can get their assessment verified offline with concerned teacher to have transparency

- All the teachers submit a set of question papers through the Head of Departments to the examination committee. The question papers for the internal examination are prepared in a uniform patterns and as per the guidelines of the university.
- The answer sheet are shown on LMS to the students after evaluation which provide transparency and accountability in the evaluation process.
- The progress of the students is monitored by the teacher through online class tests, monthly tests, written assignment on LMS, and interactive session (online) etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_5_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_5_1_1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college deals with examination related grievances transparently efficiently and in a timely manner.
- Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to P.U. Chandigarh.
- College follows the guidelines laid down by P.U. Chandigarh for redressal of grievances.
- The code of conduct of examination is prepared by the examination committee for the notification of the students

and communicated to the students in advance through various digital platforms.

- The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HODs of various departments.
- Internal examination answer sheets or marks are shown to the students on LMS after the assignment by the concerned subject teacher for further clarification of the students.
- Grievances of the students such as online examination forms, incorrect entry of marks, queries related to subject codes / programs, wrong entries in names, hall tickets, absentees etc. are addressed in stipulated time by the college & university.
- A time bound redressal mechanism is always followed by the college. Students can either submit application (online/offline) or consult with concerned teacher if any grievances related to internal examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_5_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_5_2_1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Principal discusses programme outcomes with Examination Committee & Head of Departments.

Students are informed about Program outcomes & Course Outcome of programs they undertaken. The IQAC ensures that POs & COs reach the students so they may understand everything about their program & Course Outcomes.

The institute provide various Courses at Under-Graduation & Post - Graduation levels. Apart from being uploaded on the website & also

displayed on the department Notice -Boards. In the same way the students enrolled in different programmes also get benefitted from this information as they come to know about their programmes and their respective course outcomes .Same is conveyed to Students by the teachers in online class -interaction as well.

The Head of departments ensures that teachers get this information in hard and soft forms and conveyed to students through various digital platforms.

Students can also be communicated about POs and COs through admission counselling and webinars at different times.

Students can also be made aware of POs and COs by means of industrial training. POs and COs are also conveyed to the students through curriculum planning and other skill development programmes.

Link below-

<http://ghgcollegesadhar.org/programme-outcomes/1/>

[http://ghgcollegesadhar.org/files/degree/programme\\_course\\_outcome/programme\\_course\\_outcome.pdf](http://ghgcollegesadhar.org/files/degree/programme_course_outcome/programme_course_outcome.pdf)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of the outcomes of COs in a sense is a crystallization of the variegated efforts of the institution to improve its academic quality for these quantified results provided. These outcomes represent numerical data which may be analyzed, compared and used to predict trends in the overall academic graph of the college. Thus, this quantification of programme and course outcome of immense potential value leading, as it does to a vivid graphical model of the quality on the ground, as it were.



The institution uses the following methods of measuring the attainment of course outcomes.

- The attainment of course outcomes is measured through online Class interaction, Weekly test, Mid- term examination, Final examination & Viva- Voce is another way to measures the attainment of outcomes.
- Online Assignments, Quiz, Seminar /Webinar & Presentation and other Curriculum activities which given to students help to evaluate the attainment of course.
- General class teaching includes taking attendance of the students, announcement of the topic on LMS and asking related questions and explaining the teaching points, sometimes question answer technique and PPT are shown and details are given. Study materials in form of synopsis are provided followed by online Assignments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_6_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C2/2_6_2_1.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

614

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_6_3_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_6_3_1.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2\\_7\\_1\\_1.pdf](http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C2/2_7_1_1.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.punjabiuniversity.ac.in/">http://www.punjabiuniversity.ac.in/</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G.H.G Khalsa College, Gurusar Sadhar has started an incubation center to enable its students to get firsthand experience in innovation, while being nurtured and encouraged by faculty, management and industry experts.

Objectives of the centre: To train students to be creative in terms of entrepreneurship and job creation. To fulfill the need of the people, especially that of the rural area which became the basis for national development. To serve the rural youth by making them suitably employable with right type of skills, values and holistic knowledge that is easily available and affordable. The institute helps the students to discover their passion, turning them into personally and professionally rewarding human beings.

The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, curricular and co-curricular programmes, extension

activities, rich cultural heritage with modern outlook, etc. An incubation centre as mentioned above will be responsible for providing platforms for the students and stakeholders in the region, and thus increase need and opportunity based innovation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="http://www.ghgcollegesadhar.org/research-cell/1/">http://www.ghgcollegesadhar.org/research-cell/1/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2020-21, the college students and the teachers were actively engaged in various outreach and extension activities, sensitizing the students and the neighborhood community to socio-cultural and economic issues.

- The major extension and outreach activities were carried out by the college NSS and the NCC Units. The NSS volunteers conducted (online) events, sensitizing the neighborhood community to the menace of Covid-19, Environment Pollution, cancer and stubble burning. They organized Covid-19 vaccination and awareness camp, cleanliness and plantation drives, and Yoga activities.
- P.G. Departments of History and Punjabi organized 3 webinars

on Covid-19 and Life, Lessons and Philosophy of Shri Guru Teg Bahadur sahib Ji.

- College provided free venue to Government and Non Govt. agencies for organizing Covid-19 Camps.
- College provided its playgrounds to the police department for organizing recruitment drives of Punjab police.
- The college provided freeship to students from "Swami Ganga Nand Bhuriwale Children Home", an orphans' centre in village Talwandi.
- The college NSS volunteers alerted the neighborhood community to take protective and safety measures against Covid-19.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C3/3_4_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C3/3_4_1_1.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

238

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

02

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

G.H.G. Khalsa college has come a long way since its foundation in 1948 by Nihang Shamsher Singh Ji. Till date, the integrity and dedication towards education service remain the characteristic features of this institution. With time this institution has flourished as one of the pioneer institutions of education in the Punjab region spread over 26 acres of land. Much attention has been given to the classrooms as they are the primary space of teacher-student interaction. At present, the main building comprises 48 classrooms equipped with overhead projectors enabled with smart classroom technology to provide a tech-touch in the teaching methods. The classrooms are spacious enough to accommodate 50-100 students per session. There are 27 laboratories for various subjects as follows:

2 - postgraduate laboratories (1 for physics and 1 for chemistry)

13 - laboratories for undergraduate students (4 for physics, 2 for chemistry, 1 each for Zoology, Botany, Medical Lab Technology and Food Processing, 3 for Biotechnology).

3 - well-equipped computer laboratories for a simultaneous session



of 100 students for efficient tech exposure to the concerned students.

6 - Sports and Physical Education Labs for health and fitness of sports students.

1 - Psychology lab for postgraduate students where they learn to design and carry out various experiments.

1 - Language lab equipped with one Master Console with cassette player and 16 consoles for students.

1- Music Lab equipped with dedicated rooms for the practice sessions.

An IGNOU study centre established at the campus offers weekend classes and courses for the students.

The state-of-art seven-storey central library (26-10-2017) of the college is an enormously valuable resource for the students, with a reading hall capacity of 250. The facility offers more than 50824 titles (including 7656 old/rare books) spread across diverse subjects. In addition, the facility is registered with N- LIST service provided by the UGC, thereby providing access to a diverse spectrum of research journals from eminent publishers like Royal Society of England, American Physical Society and a large number of e-books. Keeping in mind the need of the contemporary era, the institution has got WiFi connectivity spread over the entire campus.

To encourage women education, working staff and married women students who have children can keep their kids in Little Angel's Nest for free, where assistance and toys are provided to them.

An ultra-modern separate hostel facility for girls (10-02-1959) and boys (27-01-1995) is provided with a capacity of 300 and 220 respectively with 24 x 7 power backup with heavy duty Gensets. There are separate sports wings in both the hostels.

Covered Area: 30832 Sq. Feet (Boys), 65875 Sq. Feet (Girls) No. of Rooms: 73 (Boys), 128 (Girls)

Guest Room: 4 (Boys), 2 (Girls)

Power Genset : 1 [50 KVA] (Boys), 1 [85 KVA] (Girls) Solar Water Heater : 1 (Boys), 3 (Girls)

A fleet of 7 buses provides secure transportation to the girl students. For enhanced security and vigilance, CCTV cameras are installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_1_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_1_1_1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games, sports and cultural activities are an integral part of an institution. For cultural activities, the Nihang Shamsheer Singh Auditorium and Dhillon Open Air Theatre (22-12-1987) of the institution are well-equipped with acoustics and sound systems. These remain occupied throughout the year for drama, dance, play, festival celebrations and other cultural activities. Youth festivals are also organized at the campus. The beauty of the college campus has also attracted film-makers to do film shootings at the campus such as Barefoot warriors (Hollywood), Kande (Punjabi).

A healthy sports culture helps in the development of physical competencies among youth. Physical fitness and competencies help in instilling the quality of sportsmanship among the youth. In conjunction with the academics, the institution has recognized the importance of sports and physical activity in order to provide an efficient learning experience. The institution has produced 4 Olympians (Col. Jaswant Singh - Hockey Silver Medal, Rome 1960), Didar Singh - Hockey, Barcelona 1992, Ramandeep Singh - Hockey, Atlanta 1996 and Sydney 2000, Sandeep Singh - Hockey, London 2012), 5 Asian Games winners, 20 national medal winners, and 36 international players (6-Archery, 18-Hockey, 3-Wushu, 3-sepaktakraw, 3-Athletic, 1-World Police Games Medalist and 2-Boxing).

In Para World Cup, our student Rajiv Malik won bronze medal in shooting while Sandeep Chaudhary won Gold and set a new world record in Athletics.

Two of our Alumni, Simran (Boxing) and Sandeep Chaudhary (Para-Olympic - Javelin Throw) qualified for Tokyo Olympic.

The various indoor and outdoor activities provided by the Physical Education Department are as follows:

Indoor facility:

Shooting Range (10 m for Rifle & Pistol) (01-05-2019)

Multipurpose Gymnasium Hall (01-05-2019) of 7695.22 square feet (used for sports like badminton, tennis, volleyball, judo, wrestling, kabaddi, weight-lifting, power-lifting, basketball and gymnastics)

Badminton Court (3) Hitech Gymnasium Wall Bars

Physiotherapy and Athletic Care

User rate around 400 for indoor facility

Outdoor facility:

A world class Hockey Ground and 5-A Side Astro-Turf Football Ground (Grass): 179865 Sq. Feet

Hockey Ground (Grass): 159166 Sq. Feet Archery Range: 100614 Sq. Feet

400 m Standard Track (Grass) Basketball Court (Cemented)  
Volleyball court (2)

Water Sports Centre (for Rowing, Canoeing & Kayaking)

Recreational Hall for Chess and Table Tennis

Sand ditch (for conditioning purpose) Handball ground

Around 500 students of the college and local residents of nearby villages use outdoor facilities

The college is also running a "water sports centre" established by Panjab University with the permission of the Irrigation Department of Punjab government, where players can do kayaking, canoeing, and rowing.

There are two sports stadiums in the campus namely Nihang Shamsheer Singh Stadium (27-01-1975) with a seating capacity of 2500 and Sardara Singh Sports Complex (21-01-2003) with a seating capacity

of 2000.

The college organizes various tournaments such as inter-college, inter-university, state and national from time to time. Recent ones include: Callaghan cup (Rugby, Oct.-Nov., 2018), Reliance Foundation Youth Sports North Zone (I) Football Championship twice in 2018 and 2019.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/ncte-infrastructure/facility/1/">http://www.ghgcollegesadhar.org/ncte-infrastructure/facility/1/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_1_3_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_1_3_1.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.86

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library brings academic ambience in the educational institutions. Library "The Reservoir of Knowledge" has a paradigm shift from document to information. The library is a living organism consisting of library documents, staff, and Premises organized and functioning to collect, conserve and exploit books. We may say that it is such an ocean whence the streams of knowledge incessantly flow forth to quench the thirst of the knowledge - hungry clientele. The flow of such streams is very diligently controlled by the earnest zeal and submission of the library Staff.

The fully automated central library building is housed in a state-of-art Seven Floor (at present, two floors functional) building having an area of 4650 square metre.

It provides a seating accommodation for 250 readers.

Two Reading halls are enriched with journals, periodicals and newspapers. These current sources of information are available for Boys & Girls separately. The collection of the library includes:

1. Books - 50824 including 7656 Old/Rare books and 1151 Reference Books
2. E-books/journals - 103000+
3. Bound volume of journals - 870
4. Old/Rare books - 7656
5. Reference books - 1151

6. Reports - 19

7. Maps - 03

8. Prized collection of dissertations/ Theses - 03

The library also provides remote access to e-resources under subscription to N-LIST Program of UGC- INFONET Digital Library Consortium.

In addition to the central library each department has its own library to provide books to the needy students.

Details of library automation are listed below:

Name of ILMS software: LIBMAN, NEW DELHI Nature of automation (fully or partially): FULLY Version: 9.1

Year of Automation: 2013

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://ghgcollegesadhar.org/college-library/1/">http://ghgcollegesadhar.org/college-library/1/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.60

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution is very serious about the IT facilities provided at the college campus. The IT facilities are frequently updated with the changing educational needs. To provide high speed seamless internet facility, a leased line was installed with 5 Mbps speed in 2011 and updated to 8 Mbps in 2015. Additionally, a second connection with 10 Mbps speed was installed in 2018. These two lines were further upgraded in 2019 from 8 Mbps to 18 Mbps and 10 Mbps to 20 Mbps. Recently, in 2020, the two leased lines have been further upgraded to a speed of 32 Mbps and 20 Mbps making the entire campus fully wifi-enabled. The local area networks from one building to another are radio-linked. Earlier these were connected by CAT-VI wire.

The institution boasts of three ultra-modern, fully functional computer labs with 100% internet connectivity. The labs were

updated with 55 high-end, Dell core i3 desktop computers in 2015. Currently the institution has 149 computers which are in excellent working condition. The fleet of software available in the college was also updated with 38 MS Windows 8.1 Professional licenses, 15 MS Office Professional 2013 licenses and 32 MS Office Standard 2013 licenses in August, 2015. Additionally, 40 licenses of MS Windows 10 were purchased in August 2017 to cater to growing needs of faculty and students.

Due to the Covid-19 situation, college has upgraded its infrastructure to support e-learning. As a part of online learning initiatives, college has developed its own Learning Management System - LMS (Moodle) in order to accommodate study in current situation. The college has also taken Zoom subscription, a reliable cloud platform to facilitate teachers to take online classes. To upgrade audio and video technologies, the web cameras, microphones, speakers and tripods are also setup that ensures a smooth teaching learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_3_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_3_1_1.pdf</a>

#### 4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>



**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

88.70

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a huge and vast infrastructure of international standards. Spread over twenty-six acres of land, the beautiful campus caters to the ever-growing needs of the students and the faculty. The highly committed administration and the Management ensure that the available infrastructure is upgraded and optimally utilized.

In every session, various committees are constituted for the maintenance and optimum utilization of physical, academic and support facilities.

The classrooms remain occupied for the whole day for teaching programmes. The smart classrooms are used not only for lectures but also for audio-visual techniques like showing syllabi-related movies.

Various laboratories are utilized as per curriculum of the respective courses and these are updated from time to time as per university recommendations. In addition, visits of students from nearby schools are planned so as to motivate them and inculcate scientific temperament among them. The labs are also used for conducting various activities during events like DST-INSPIRE camps, science fairs etc. These laboratories of the college are maintained by the well qualified lab assistants appointed by the

college.

As the computer labs are shared assets, the students may unknowingly expose the lab computers (and ultimately the institution) to security threats, viruses, malware, and more. Therefore, the IT cell of the college is well-equipped to tackle such challenges and to provide a consistent computing environment to the stakeholders. Regular checks are performed against these kinds of threats and the computers are kept well up-to-date.

The internet, networking services, computers and associated devices in college are maintained by Mr. Sunil Verma (Technical Assistant). However, the college website and ERP section of the college are instrumental in the digitization of the college interface. It is well developed and maintained by college IT cell led by Mr. Jatinder Singh (System Analyst) and his team members Mr. Rajan (Programmer) and Mr. Gajinder Kumar (Programmer) appointed for the purpose.

The college library ensures the optimum use of the books and journals by the students and the faculty. The reading room is always occupied with students quietly focused on their studies. The activities of the library are maintained by the library staff.

The college extends its playgrounds hostel/accommodation facilities even to other National and State Level players who visit the college for tournaments, police and school games. The college grounds are used for sports activities not only by our own players but also by players from our sister institutions, nearby schools, village sports clubs, Air Force Station Halwara and Police Games, trials and recruitment rallies. Bishop Cotton Public School Shimla has also been using these facilities. The duty of regular care and maintenance of the grounds, lawns and plantation in the college is held by Mr. Ram Pher (Gardner) and a number of daily wagers hired by the college

The college auditorium is constantly used for academic functions, National and International Conferences/Seminar/Workshops, Cultural Programmes for University/State level festivals, stage rehearsals and interactive sessions of the students and the faculty with eminent educationists from India and abroad. The sister institutions of the college such as G.H.G. Khalsa College of Pharmacy and G.H.G. Khalsa College of Education also use the auditorium for their functions. The Auditorium and college premises are also used for public functions, elections, election rehearsals, and awareness campaigns by the state and central

government departments.

The Seminar Hall is regularly used for conducting seminars and presentations.

The college Guest House provides a comfortable stay to resource persons from outside Sadhar.

The last but one of the most important aspect behind effective execution of the day-to-day affairs of the college is the maintenance staff. The college has been blessed with a dedicated staff and established a dedicated workshop to ensure the smooth running of the regular working in the college premises. The staff is led by Er. Jaswinder Singh (Civil Engineer) and Didar Singh (Superintendent). The construction and regular updating of electrical arrangements is taken care by the team of Jaswinder Singh, the electrician Mr. Sukhdev Singh, Sukhminder Singh (Mason) and Surjit Singh (Labourer).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_4_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C4/4_4_2_1.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

180

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.ghgcollegesadhar.org/skill-enhancement/1/">http://www.ghgcollegesadhar.org/skill-enhancement/1/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
201	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
201	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

23

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- **Yes, The College has Central Students' Council. Its members are nominated by the Principal and faculty members by selecting representatives from different groups of students. It consists of all-rounder students (one male and one female) from various departments (Science, Arts & Commerce etc.), N.C.C., N.S.S. Sports and Hostel. It aims to identify problems and requirements of students and find the solution for the same in the interest of students as well as the institution, to bridge the communication gap between the students and the college administration, to maintain discipline and enhance co-operation and on the whole to uplift the academic and overall atmosphere of the college. The institute every year elects student council members democratically.**

- **Student's Council meetings are held with regularly. Students other than the member of the Central Students Council are also involved in the various committees as per their expertise. These students regularly suggest upgrading the image of the college in society.**

- **Students are actively involved in the various administrative**

committees like; Grievances and Redressal Committee, Advisory Committee, Sports Committee, Editorial board, Student Welfare Library Committee, Canteen Committee and Hostel Committee etc. At administrative level, from the process of admission, submission of examination form and scholarship forms, organization of sport events, and assisting in organizing blood donation camp and free medical check up etc. are smoothly conducted with the help of students Council. The council plays a very significant role by providing proper feedback from all the students to the institution.

- There are specific committees such as Cultural Committee, Excursion/tour & travel committee, Eco club & photography club etc. in which not only students' council but the majority of the students are involved and they actively participate in it. It's an opportunity for them to give back something to their institute and to society. NSS camps planning and execution thereof can be the best example of student's involvement in our college.

Simultaneously, NCC unit is one more model of student's representation in our college in which NCC cadet, participate in Swachh Bharat Abhiyan and do tree plantations in the college premises and nearby villages.

- By participating in various committees, students get exposure of social and corporate atmosphere. It helps to develop leadership skills, team building, decision making, time management, self discipline among the students and create robust managers for industry. It helps the institute to generate fresh ideas which infuses dynamism in the institute's environment.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C5/5_3_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C5/5_3_2_1.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Yes, the college has an Alumni Association namely "G.H.G. Khalsa College Alumni Association", Gurusar Sadhar, Dist. Ludhiana, which is a registered body under Societies Registration Act. 1860 since 1998. It also has overseas chapters at Surrey and Vancouver in Canada and California in the U.S.A.
- It contributes to the development of the college in many ways. Presently, it has more than one thousand members from different countries. Office bearers are elected unanimously for a term of two years. The college has a database of the final year students, which is updated from time to time. Formal Alumni Meets are such opportunities that enable Alumni to reunite with their friends and faculty members, revitalize their memories and share experiences of their past and present life. At the same time, it also enables us to receive constant updates of our Alumni and to have structured engagements with our Alumni of mutual interests and gains.
- The institute organizes General Alumni Meet on the second Saturday of February every year. This proves to be a great platform for the reunion of old students and retired faculty members. This day is always full of extraordinary emotions. Besides informal talks, rejoicing and emotional expressions, the greater idea is to discuss the all-around development of the institution and the well being of students. It also deliberates upon the role of the Alumni in positive interaction with society through the participation of young students under the guidance of senior teachers.

- Planning is made and generous contributions are encouraged and arranged by alumni in the form of funds, donations, scholarship schemes and monetary support for the infrastructural development. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps.
- Our College graduate and pass outs are also outshining in the world and are taking the name of our Nation to greater heights. The alumni of the college are holding various prominent positions of public importance. They are contributing immensely for the development of the college through their guidance and support. The alumni who are having administrative positions at the state level are associated with the college in organizing community camps and other extension activities.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C5/5_4_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C5/5_4_1_1.pdf</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GHG Khalsa College is cater to the educational, cultural, social, moral and spiritual needs of the youth of the rural area in particular and public in general, and to inspire them with the right spirit of service as the college motto "Simple Living, High Thinking" (Mann Niwan, Mat Uchi).

The college strives towards integrated personality development of students by providing varied learning experiences, specific

knowledge, curricular and co-curricular programmes, extension activities, and rich cultural heritage with modern outlook.

GHG Khalsa College has its Central body, College Governing Council as it governs and looks after the affairs of all five Guru Hargobind Khalsa Educational Institutions and there after G.H.G. Khalsa College Managing Committee governs the affairs of G.H.G. Khalsa College. College Management Committee works on the democratic values and every member has full freedom to express their opinions and views in all types of affairs and plannings. College management Committee is flexible while implementing their decisions. It strives to value the participative decision making spirit of the faculty which is important to achieve the vision and mission of the institution.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/vision-mission/1/">http://www.ghgcollegesadhar.org/vision-mission/1/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The central body, College Governing Council, is continuously taking effective measures to create the environment of growth, and decentralization is one of them. Management is progressive in vision and dynamic in working which brings forth the development in thought and techniques and delivers the same to the head of the institution through the detailed meetings and discussions. They always takes initiatives to endorse the decentralization and encourage the staff participation by assigning them the administrative roles. Faculty members do participate in the management process as two members of the staff are elected as staff representatives for college managing committee on a regular basis. They present their opinions in the meetings of the Council and participate in every resolution.

Case Study - Examination Committee conducts the House Examination with getting proposals of faculty members and Central Student Association such as Date of Exam, Paper Pattern, Syllabus etc. After the completion of examination the evaluated answer sheets were discussed with the students and after getting removal of

their queries, final award lists were submitted in the office. These awards also plays a important role while calculating the annual assessment of the students.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_1_2_2.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_1_2_2.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In today's world the role of science and technology has become indispensable and especially on the onset of the covid -19 pandemic which has led to a lot of unprecedented changes in the world. This pandemic has completely changed the traditional scenario of education system, where the role of technology becomes more vital. So, in such kind of circumstances, G. H. G. Khalsa college Gurusar Sadhar also adopt latest technology to promote education. This institution has already been a front runner in adopting new technology and upgrading its working accordingly as an in built ERP system has been working successfully since 2017.

In the critical situation of Covid-19, it becomes a challenge for many educational institutions to conduct On-line University examinations in a smooth way. But in this sphere, this institution got great success, where its in built ERP system conduct examination in a smooth and successful manner. This system enable the students to download their clearance slips, roll no's slip, Question Papers and up-load the answer sheets in a very smooth way. So, in this way this intuition has been conducted University examination without any hurdles.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_1_2.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_1_2.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Governing Council is the apex body of the institute which is comprising of President, Secretary, Principal, two representatives of the staff and some other members. The Office of the Principal plays vital role in the internal administration with the assistance of teaching and non-teachings staff.

Faculty recruitment and selection procedure is adopted as per the rules and regulations of UGC, Punjab Government, and Panjab University, Chandigarh. Advertisements are published at least in three national and regional newspapers. All the received applications are scrutinized according to the laid down eligibility conditions. A personal interview is conducted by the representatives of management, subject experts and university representatives.

The two-way recruitment process is as follows:

**Grant - in - Aid:** These posts are recruited by the Government of Punjab according to the norms of the University and UGC through panel constituted by Panjab University & DPI.

**Non-Grant - in - Aid:** These posts are recruited by the College Managing Committee of the Institute in accordance with the norms of the University and UGC through panel constituted by Panjab University.

The promotion of employees is done in accordance with the rules and regulations of the UGC, Punjab Government and Panjab University.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_2_2.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_2_2.pdf</a>
Link to Organogram of the institution webpage	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_2_2_1.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in**

**A. All of the above**

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Contributory Provident Fund (CPF)
- Leave-Encashment
- Gratuity
- Grant of promotions as per norms.
- Implementation of pay revisions.
- Group insurance up-to 10 lakhs.
- State Insurance Corporation Scheme as per rules of Government of India.
- Various leaves such as vacations, casual leave, medical leave and maternity leave.
- Duty leaves.
- TA/DA
- Health Check-up Camps
- Uniform to class fourth employees once in every three years.

- Mentor-Mentee Scheme, every faculty member adopts one member of the non-teaching staff of the institution whom he/she provides every kind of help and guidance such as Health, Education or any other family matter, etc.
- Transport facility.
- Distribution of Covid-19 related preventive items i.e. Sanitizers, Face Masks, Soaps etc. among the Class Fourth Employees.
- The College has established a permanent Centre for Covid-19 Vaccination.
- Purified drinking water is provided round the clock.
- Canteen at subsidized food price.
- Parking facility for the staff.
- College provides other facilities to its staff like; Hostel residence, Gymnasium and other sports facilities.
- College also gives special fee concession for employee wards.
- At the doorsteps of the college campus, there is a well-equipped Government Hospital run by Punjab State Health Corporation which provides medical facilities to the students, staff and hostel residents.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_3_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_3_1_1.pdf</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

59



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- To evaluate the performance of the faculty members, Self-Assessment Proforma prepared by the College is distributed among all the faculty members at the beginning of the session. Every faculty member provides complete information of his academic, cultural, sports, research and other activities of the previous years. After that, the Proforma is evaluated by the head of the department. Finally, the same is approved by the Principal after the proper examination. After the evaluation, the faculty strengths are appreciated and remedial measures are suggested for the weaknesses. The faculty members are encouraged to participate in national/international conferences, seminars, workshops, FDPs and publish the research papers in national/international journals. They are also facilitated to organise national/international seminars, workshops, guest - lecturers, conferences, etc.
- In the same way, Self-Assessment Proforma for non-teaching staff is distributed among all the non-teaching staff in the beginning of the year. Every non-teaching staff member provides complete information of works and activity of previous years. This proforma is being evaluated by the office-superintendent and finally approved by the college Principal. After that remedial measures are suggested for future progress.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_3_5_5.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_3_5_5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Institution follows the proper mechanism to conduct the internal and external audits. To reflect the effective and fair financial system of the institution, internal and external audits are conducted regularly.
- College has permanent chartered accountant for preparing financial reports and documents, maintaining & reviewing financial records and providing financial opinions to the institution.
- Every year college has prepared its financial report and also being discussed in the Budget-Meetings of managing committee. After detailed discussion, the financial reports is being finalised by the College Governing Council.
- College Bursar's the primary function is to look into Authenticity/Arithmetical accuracy of financial Transactions.
- The Internal audit organization of Punjab Government conducts the internal audit of the institution. In the same way, A.G. Audit (Punjab) conducts the external audit of the institution. Both the above mentioned govt. bodies conduct financial audits on regular basis. Before conducting audit, the institute is informed by them. After auditing, a detailed observation statement is sent to the institution. Then college analyses the statement and tries to improve all the deficiencies. Subsequently, during the next audit, all the observations/suggestions of the previous audit are taken care of and implemented, and conveyed to the audit agencies.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_4_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_4_1_1.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10.64

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- This institution has two extensive halls i.e. Seminar Hall and Nihang Shamsher Singh Hall. Several government and semi-government institutions also organize various functions in these halls without any cost.
- The private organisations also perform many social activities at free of cost/nominal charges.
- The institution has well maintained playgrounds for the sports activities where Panjab University, Chandigarh organized many tournaments of Football and Hockey frequently in past many years. The Reliance Company of India organised Reliance Football Cup on December 02-05, 2019. Through this organisation of Football Cup, this institution received amount of Rs. 10,08,150/- on July 13, 2020.

- The playgrounds are used by Kendriya Vidayalya and other government schools for their sports activities. They are also utilized by the local people for morning walk and to enter the college premises, passes are issued to them.
- Biological Society prepares Bio-Compost fertilizers with the use of waste material. The fertilizer is sold in the surrounding areas and the earned income is used for the welfare of students
- A Punjab Police Recruitment Awareness Camp was organised by district Jagraon Police where more than 150 youth from the surrounding area participated in this camp.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_4_3_3.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_4_3_3.pdf</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell has contributed significantly for institutionalizing the quality assurance

strategies and process.

1. On the advice of the IQAC, high quality online classes were arranged and a hi-tech equipped LMS (Learning Management System) was setup so that the students can get the latest online education even in the Covid-19 period. IQAC expressed great pleasure that taking another strong step forward in e-governance, all the admission process of the college has been made online. Apart from this, remarkable work has also been done on LMS and E-content development and online classes.
2. Many important steps were taken to create awareness at the social level to protect against Covid-19. An International Webinar on the topic 'Health and Wellness during Covid-19'

was organized by IQAC and Department of Physical Education on 13-14 July 2020. It is particularly noteworthy the college made its NSS Hall (Nihang Samsher Singh Hall) available continuously to maintain a Vaccine center by Punjab Govt.

3. IQAC expressed satisfaction that Several Faculty Development Programmes were organized to enable the faculty to master ICT facilities and E-Learning and Teaching. A one week national faculty development program with the title 'Integrating technology in Classroom Teaching and Learning' was organized from 26 June 2020 to 03 July 2020.
4. IQAC expressed satisfaction on special personality development and finishing programs for all round development of students to prepare them for the relevant field of work. An online skills development workshop was organized by PG Department of Commerce and Management from 24 to 29 May 2021 with the aim to enlighten the students about career opportunities and develop career skills.
5. To commemorate 400th Birth Anniversary of Shri Guru Teg Bahadar ji. A Webinar on the topic 'Guru Teg Bahadar : Jeevan Darshan' was organized by the P.G. Department of History, Punjabi and Department of Music on 21-22 July 2020. Another Webinar 'Guru Teg Bahadar : Teg Ate Tej da vismadi Sumel' was organized by the Department of History and Punjabi on 12 February 2021.
6. Beside this with the suggestions of IQAC, the college management has made eco-friendly efforts and Energy conservation.
  1. IQAC has issued suggestions for water conservation. To reduce wastage of water, sprinkling system of irrigation has been laid down in the college play grounds.
  2. Special attention and emphasis is being laid on the green environment and well-maintained lawns and flower beds in the college.
  3. Also, special efforts are being made to make the college campus pollution free by less use of automobiles.

4. Serious work is also being done to make the college paper-free by promoting online facilities.
5. The practice of conducting Annual Green Audit has been started in the college.
6. In addition to all this, the institution has well maintained Botanical Garden with biodiversity.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_5_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C6/6_5_1_1.pdf</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On the advice of IQAC, special attention is being given on the promotion of use of Information Technology.

1. The faculty members are encouraged to utilize the modern Information and Communication Technology (ICT) tools such as smart class rooms etc.
2. The college aims to create and disseminate knowledge through ICT methods, which will empower the faculty and students.
3. Special Faculty Development Programmes are being organized for mastering Information Technology techniques.
4. The administration encourages faculty members to participate in Faculty Development Programmes in order to be abreast of the recent trends in technology and create an environment to appraise the students with the new technologies
5. The Central Library has been completely revamped in terms of infrastructure and accessibility to resources. Library management software (LMS) has also been introduces to enhance library services.

Periodically review and continuously up gradation of the quality

IQAC has implemented a regular system for review and up gradation of the quality. The institution constantly strives to achieve excellence in teaching-learning outcomes.

1. The college conducts an Annual Academic Audit and takes an appropriate actions to improve the quality of education.

2.As faculty plays a major role in providing quality education, review of quality of the faculty members have been done once in a session. For this, A special duly filled Self-appraisal Performa is presented by every faculty member.

3.Faculty is particularly motivated to pursue research and attain proficiency in their field.

4.To evaluate the Teaching-Learning process, Feedback is taken and analysed on regular basis.

5.To make the teacher-pupil relationships successful, Parent-Teacher Meetings are organized on regular intervals. In these interactions, parents are informed about the performance of their wards and parents are asked for advice on quality improvement.

6.For effective teaching, Internships, projects, assignments and presentations are made mandatory as part of the courses in order to motivate the students to gain practical knowledge and to own necessary skills which are required for their profession/career.

7.The unitization of the syllabus has been accepted as a continuous process.

8.On the advice of IQAC special Peer Teaching And Remedial Classes has been arranged to help slow learners.

File Description	Documents
Paste link for additional information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_5_2_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C6/6_5_2_1.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**D. Any 1 of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality audit  
recognized by state, national or international  
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.ghgcollegesadhar.org/annual-reports/1/">http://www.ghgcollegesadhar.org/annual-reports/1/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

G.H.G Khalsa College, established in 1948, is a co-educational institute being run in the rural vicinity of Sadhar.

#### **Lohri Festival**

Lohri was celebrated on 13th January 2021 to mark the auspicious occasion of the birth of daughter in the family.

#### **International women's day**

International women's day was celebrated on 8th march 2021 by Women cell of the college. Prof. Shikha Jain presented a lecture on nutrition fitness & prevention of anemia. Dr. Paramjit kaur enlightened on various aspects of women empowerment & psychological well being.

#### **Facilities for women in campus**

#### **Safety & Security**



Frequent patrolling is done by the teaching faculty & security personnel across the campus.

45 CCTV cameras are installed at various locations.

Bus service is provided for girl students

#### Hostels

Safe & homely stay for boys & girls in the hostels.

#### Counseling & Yoga

An effective counseling cell & Yoga classes are being run to ensure the holistic care of students.

#### Common rooms

Separate common rooms with attached washrooms equipped with advanced sanitation facilities for females are available.

#### Day Care Centre

A day care center to baby sit the infants & toddlers of teaching & non-teaching staff is available.

- Annual gender sensitization action plan
- Specific facilities provided for women in terms of:
  1. Safety and security
  2. Counseling
  3. Common Rooms
  4. Day care center for young children
  5. Any other relevant information

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C7/7_1_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C7/7_1_1_1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C7/7_1_1_2.pdf">http://www.ghgcollegesadhar.org/Docs/agar/2020-21/C7/7_1_1_2.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management**

Waste is segregated by the house keeping staff and accumulated at the central collection points from where it is cleared from time to time. Wooden scrap found on campus used in mending & making furniture in the college workshop.

Paper & Plastic waste is sold to vendors

Surplus food from hostel is given to labour & multi tasking staff.

Litter from trees & lawns is used for vermin-composting & making manure

**Biomedical waste management**

The used needles are disposed of in the white sharp container instantly after use. The waste produced by the Medical Lab Technology Department is collected by " Medicare Private limited" on regular basis.

**E-waste management**

The scrap disposal committee oversees the disposal of e-waste. It is sold to e-waste vendors from time to time.

**Hazardous chemicals and radioactive waste management**

Highly concentrated solutions and solvents in diluted form are used. Strict use of fume cup window for harmful gases is done. Reuse of solvents is done by adopting various recycling processes in the labs. The radioactive sources are kept inside thick lead containers as per the safety recommendations.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<b>1. Restricted entry of automobiles</b>	

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :**

**A. Any 4 or all of the above**

**Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute establishes policies which clearly state that discriminatory and harassing behavior will not be encouraged and accepted in the campus.

The entry at any level (employment/admission etc.) is irrespective of any caste, creed or religion. All the religious and cultural festivals are celebrated equally.

Students actively participate in NSS, NCC Camps etc. which inculcate a sense of unity in diversity.

Students are given financial assistance in the form of scholarships both at the government and the Institute level. Students from orphanages are given free of education.

- A staff welfare society since 1978 collects 200/- rupees per month from each member and provides financial loan at very genuine interest rates with the provision of flexible installments.
- All the teaching & Non-teaching Faculty is covered under Health insurance/ Accidental Bema policy by Tata AIG General Insurance Company Ltd. since 2013 at very nominal charges.
- Employees with salary less than 21,000 are provided ESI insurance scheme since (September 2019).

- Webinar and Gurbani Gayan Competition on Guru Tegh Bahadur: Jeevan Darshan on 21st & 22nd July 2020.
- Webinar on "Guru Tegh Bahadur's Life and Teaching" on 12th Feb 2021.
- Baisakhi festival was celebrated on 13th Apr 2020

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute works on the Principle of non-discrimination regarding admission and jobs. The reservation of seats is governed by Punjab University/Punjab Govt.

#### Regulations.

- Independence day & republic day are celebrated every year.
- Students are encouraged to participate in NSS, NCC ,Youth-Festivals & other competitions.
- A Webinar and A Demonstration session along with distribution of masks and sanitizers were organized on 20th July & 20th August 2020 respectively.
- An online Atma Nirbhar Bharat awareness Campaign was conducted from 1st August to 15th August, 2020 .
- Fit India Movement campaign was commenced from 15th August to 14th September 2020.
- Constitution day was celebrated on 28th November, 2020.
- Free psychological testing was provided to school students

on 16th & 23rd February, 2021

- To inculcate the habit of small savings in children a small savings promotion programme was organized on 17th February, 2021.
- The college was involved as a COVID-19 testing center on 2nd and 3rd September and 2nd December 2020 & as a Covid vaccination center from 10th May 2021 onwards by the Punjab Health Department..
- A police recruitment awareness training camp is being run from 2nd June, 2021 onwards in collaboration with Punjab Police.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_1_9_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_1_9_1.pdf</a>
Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_1_9_2.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_1_9_2.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- International Webinar on "Health and Wellness: Relevance and Importance" during Covid 19 on 13th & 14th July, 2020.
- Independence Day was celebrated on 15th Aug, 2020.
- World Food Day was celebrated on 20th October,2020.
- World Cancer Day was celebrated on 7th November,2020.
- World aids Day was celebrated on 1stDec,2020
- National Mathematics Day was celebrated on 22nd December, 2020.
- Republic Day was celebrated on 26th Jan,2021.
- Kargil Vijay Diwas was celebrated on 26th January 2021..
- Basant Utsav was celebrated on 16th February,2021 .
- International Women Day was celebrated on 8th March,2021 .
- B.R.Ambedkar Jyanti was celebrated on 14th April, 2021.
- Earth day was celebrated on 22nd April 2021.
- Books Day was celebrated on 23rd April,2021 .
- Labour day was celebrated on 1st May, 2021 .



- Mental Health Day was celebrated on 21st May, 2021 .
- World Environment Day was celebrated on 5th June, 2021 .
- International Yoga Day was celebrated on 21st June 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1.Sports Centre of Excellence

**Objective:** - Sports is not only a means to achieve mental and physical health but also a provision of turning dreams into reality. The inception of the Centre of excellence was aimed at:

- Producing world class elite athletes from the College and surrounding villages.
- Fostering the development of life long sports activities across a range of population groups.
- Enabling low-participation groups and disadvantaged populations to partake in sports and physical activity.
- To support schools in providing a diverse range of opportunities for participation in sports.
- To promote linkage between clubs, schools and communities.

**The Context:** The Sports Centre of Excellence was a development which needed world-class infrastructure. Though the college has a

very spacious campus, the Sports complex was to be constructed according to the specified guidelines and the proposed site plan, was at the place where the residential flats of staff members existed. It was a dilemma for management how to adjust these staff members because the families had their own hesitations about shifting outside the safety and security of the campus even for few months. So keeping in view the reinstatement of these employees, the management renovated the flats which were not being used. A part from this some guest houses were converted into residential flats at the earliest so that no family feels harassed. The project was delayed from its completion deadline. When the management got an agreeable response from the resettled families the project was brought into existence.

The Practice: Lack of infrastructure is one of the most important factors for the apathy of the sports in India. Since infrastructure is necessary for training and organizing games, its non-availability and its access to only a few sections of the society have adversely impacted the sport participation and the quality of sportspersons. The college is the first choice and a dream destination for the budding sports talent all over the region because the institution supports and nurtures talent in youth by providing them best of the infrastructure, equipment, coaching facilities and competition exposure for their overall development. The College is enriched with the following sports facilities:

- An indoor shooting range(10mtr, for rifle and pistol)
- A football ground(grass):179865 Sq feet
- A hockeyground5-A side astroturf
- Hockey ground grass:159166 Sq feet
- 400mts Standard track
- Basket ball court cemented
- Volleyball courts(2)
- Badminton courts(3)
- Archeryrange:100614ft.

- Open Gym Facility
- Wall Bars
- Multipurpose Gymnasium
- Water sports center

The Institution is serving youth not only at the local level but our catchment areas extend beyond the boundaries of the state. Students from Rajasthan, Haryana and Himachal Pradesh are also being benefitted from the infrastructural facilities available at this institution. In addition, students from 40th neighbouring schools have participated in various tournaments in the college. The facilities being provided to other Institutions are listed here:

The timings for training of various games are flexible and in accordance with the schedule soft the students studies. Training is provided by trained experts who themselves have earned a good repute in the concerned game. The college Sports Complex provides extension services to the community as they are used for recreational and fitness activities. The record of these visitors is maintained by issuing a gate-pass and keeping are cord of their arrival and departure at the Campus main gate.

Evidence of success: The practice has a positive impact on the performance, physical abilities and attitudinal changes among the beneficiaries. The review indicates that the center has been successful in producing a long list of players with National and International repute in the past but the present session was marred with the Covid -19 pandemic. Still our sportspersons have kept their spirits high and secured positions in whatever competitions could be held.

- Shekh Aman Pasha bagged a Gold Medal in the junior national Wushu Championships.
- Umesh K Yadav participated in the senior National Wushu Championships.
- Shubham Gora secured a gold medal in Senior State Wushu Championships and a Silver medal in Senior National Wushu Championships.

- Sandeep K Maurya secured First Place in State Gymnastics Championships.
- Ashok kumar got first position in state Kayaking & Canoeing championships.
- Lovepreet got second position in Chandigarh state rowing championships.

Another feather in the cap is that Sports Authority of India has signed an MOU with college in November 2020, referring the college as an Academy for bringing excellence in sports.

Problems Encountered and Resources Required: The practice had its own complications. The first basic problem encountered was the Covid pandemic which was shadowing the lives of people due to which people were apprehensive of coming and joining the physical training. Although hampered by the Covid 19 pandemic the project of empowering and enlightening the sports skills of rural youth has by no means lost its way. As and whenever the pandemic restrictions have been eased the training process was started with proper restrictions as per Govt. guidelines regarding the Covid-19 pandemic.

## 2. Adoption of Non-teaching Staff Scheme

Objectives : The non-teaching employees are the real backbone and support of any institution. Their physical and mental well being affects the output generated by them. To aid these members, the practice of adoption of Non Teaching employees by Teaching Faculty was augmented. The Covid 19 pandemic has resulted in bringing out the best of this practice. When the Covid pandemic was at its initial stage the teaching faculty came in consistent touch with their adoptees and counseled them regarding the pandemic and its effects.

The Context:.. As this novel practice helps understand the struggles, stresses and strains the people who are less educated and are somewhere left behind in their forming years. It was made a point that these people should be well aware of the pandemic and its devastating effects. Their families should not suffer in any case, their basic needs for food and health should be take care of. In case anyone suffers from Covid illness he should not land in the hands of quacks, rather they should be well equipped with the precautionary measures , best of medication and advice as

well. The adoptive member, the principal and the management were highly concerned with these members because covid was like a question mark on human existence.

The Practice: As the situation of Covid 19 became alarming and more and more people started falling prey to it, the Govt. of India ordered a complete lockdown in the Country. It was decided by the Managing Committee to seal the Campus at the time of lock down so that the members residing in the residential colony could not be exposed to the infection.

- All the groceries, vegetables and daily utilities were provided in the campus by a vendor .
- The entry points were equipped with sanitizers and masks.
- Sanitizers and masks were provided free of cost to all the non teaching members regularly.
- The adoptive and adoptees were completely in touch with each other telephonically. The members shared their feelings with each other.

As the process of unlock started and slowly and gradually the things started getting normal. The teaching and non teaching faculties started working offline in partial numbers. Again the Teaching and Non teaching employees arranged a meeting with their adoptee colleagues.

- Covid 19 testing camps were organized in the College Campus from time to time and the adoptive member was responsible for the testing of the adoptee and his family.
- Any member if found Positive for Covid infection was provided the best of medical advise. He or she was immediately sent for quarantine. It was taken care of that or she is regularly taking medicine, diet and precautions. After a period of fourteen days he or she was advised to get tested again.
- The College management made sure that the whole Campus was sanitized very morning , so that, in case the infection enters the Campus it can be controlled from spreading.

In the mean time the second wave set in and again there were partial lockdowns. Apart from guiding them regarding the importance of online education it was made sure that they are taking care of precautionary measures.

- As the vaccination process started the College instructed the employees to get themselves vaccinated as soon as possible. The adoptives guided the adoptees to bring in their families for testing and vaccination.

**Evidence of Success:** The pandemic has helped us come more closer to each other and know each other better. As the pandemic set in and started playing havoc with the lives of people, the infection was spread more fiercely in rural areas and Sudhar was no exception either. Many of our non teaching colleagues suffered from Covid 19 but none of them was hospitalized and all were cured within 14 days of treatment. This all was due to the counseling, timely intervention and pre preparedness of the staff to deal with the situation. The College authorities and the adoptive members were frequently in touch with the affected member to know about his health and progression.

**Problems encountered and resources required:** The diversity in the human background and upbringing does affect his mental makeup and it takes time to confide in the person who is a colleague but still a total stranger to a person's personal life. In the initial stage of the vaccination process, the non-teaching staff was reluctant to get vaccinated due to their own apprehensions. There were many types of rumours spreading in the society regarding the ill effects of the vaccination so it was a tough task to convince them for vaccination. At last, after a number of mentor-mentee meetings, everybody got vaccinated.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.ghgcollegesadhar.org/best-practices/1/">http://www.ghgcollegesadhar.org/best-practices/1/</a>
Any other relevant information	<a href="http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_2_1_1.pdf">http://www.ghgcollegesadhar.org/Docs/aqar/2020-21/C7/7_2_1_1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Adhering to our motto "Simple living & high thinking" and aiming to provide holistic development to the students, GHG Khalsa College not only provides opportunities for academic learning but also nurture social, emotional and ethical learning. This makes our students stand out as responsible citizens in the challenging, competitive and complex world. In our association with the young generation, to achieve this and to empower them while giving an insight the rural boys and girls are motivated to achieve education despite of a number of hurdles they face. This idea was accompanied by the idea of women empowerment and education for those females who were residing in remote areas and were unable to get education due to unavailability of transport. The management of the college decided to provide bus service only for girls on several routes and farthest villages. While giving an insight to empowerment the institute also helps in imparting sports skill training to the rural vicinity of Sudhar.

In general, it is a team work of students and teachers divided into various areas that put up a spectacular show which is always supported by the management and the alumni.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. The first and foremost agenda will always remain to continue serving the nation by providing affordable quality education and producing well educated and employable citizens with high moral and humanitarian values.
2. To contribute to the national goals set by the Centre as well as State Governments to promote the research and development among young minds, we are keenly working towards setting up a research facility/centre in the college. Our research cell is actively working to actualize the plans in the near future.
3. This institution has a golden history of giving five Hockey Olympians and hundreds of international players to the



country. This place is better known as a nursery of budding sports talent. To take the legacy forward, we are committed to keeping upgrading the existing sports infrastructure in fine tune with the global standards. We are trying to establish linkages with various sports funding agencies to establish a centre of excellence in sports at this place.

4. The Institution is in the process to implement a complete E-governance system in a phased manner. New modules and sections are being added with every passing year. Once all the segments are computerized independently and the functioning is stabilized from all aspects, these components will be integrated. College admission and fee management system is computerized. Accounts section is also computerized. Software for the computerization of college library is implemented. Presently all these segments are functioning independently.
5. The Institution will continue with its eco-friendly efforts. To reduce wastage of water, sprinkling system of irrigation has been laid down in the college play-grounds. Special attention and emphasis is being laid on the green environment and well-maintained lawns and flower beds in the college. Also, special efforts are being made to make the college campus-pollution free by less use of automobiles. Serious work is also being done to make the college paper-free by promoting online facilities. The practice of conducting Annual Green Audit has been started in the college.
6. The IQAC will continue to give special attention to promote the use of Information Technology in departments and encourage faculty member to use ICT tools such as smart class rooms, LMS etc.