



# NATIONAL INSTITUTE FOR MSME

An Organisation of the Ministry of MSME

**Government of India**

National Training Partner: NCFSE Group of Institutions

A National Organisation for Skill Development

**Ref No. ACA/ADM2001/2021**

**Date: 25/5/2021**

**To**

**State Training Associate**

**All ATC'S of Punjab.**

**Subject:** Admission Notification for **NTT, DNTT, ECCE and NANNY** Programs in online mode training for all the **Authorised Training Centers of Punjab** through **Direct Seat Allotment** from eligible candidates in **1<sup>st</sup> Batch** of the **Academic Session 2021-2022**.

**NI-MSME invites applications** for One year NTT, Two year DNTT, 1 year ECCE, Six Month Nanny Programs from eligible candidates under the following course criteria.

Sr.No	Course Name	Eligibility	Duration
1.	Nursery Teacher Training (NTT)	12 <sup>th</sup> and above	1 Year
2.	Diploma in Nursery Teacher Training (DNTT)	12 <sup>th</sup> and above	2 Year
3.	Early Childhood Care & Education (ECCE)	12 <sup>th</sup> and above	1 Year
4.	Certificate in Nanny/Caregiver (CIN)	12 <sup>th</sup> and above	6 Month

**Mode of Training:** The mode of training for all the students enrolled in the 1<sup>st</sup> Batch will be conducted online due to the Covid pandemic situation. Regular Direct classes as per the scheduled given in the prospectus for the enrolled candidates in 1<sup>st</sup> batch can begin in their consent centers as soon as the restrictions imposed by the State and Central Governments are withdrawn and normalcy is restored.

**How to Apply:** The Candidate or their Parent/Guardian have to purchase the **Prescribed Prospectus** of the program containing course information and Admission form from their nearby ATC at the cost of Rs.150/- directly or Rs.200/- by Postal.

The Admission Application/Registration form has to be duly filled and signed by the candidate and their Parent/Guardian along with the duly filled application form, the following documents are required to submit for admission:

- 1) Self-Attested Photocopy of 10<sup>th</sup> Mark sheet.
- 2) Self-Attested Photocopy of 12<sup>th</sup> Mark sheet.
- 3) Self-Attested Photocopy of any other Completed Higher Education Certificate
- 4) Self-Attested Photocopy of any Government Issued Photo ID (Aadhar Card/Voter Card).

5) Four Recent Passport Size Photographs.

**Eligibility Criteria:** The Criteria for Eligibility is as follows:

- 1) Minimum educational requirement is 12<sup>th</sup> Pass/Senior Secondary. The Candidates must have passed higher secondary examination from the board of higher secondary education of Punjab State or relevant certificate issued by any state board of higher Secondary education.
- 2) Minimum age of the candidate is set at 18.
- 3) No relaxation to be given for Min. age.

**Training Fee:** As per the details given in the prospectus for various courses.

**Admission Fee:** At the time of Seat Allotment the candidate has to deposit the admission fee of Rs.5900/-inclusive of GST (To pay in favor of NCFSE Group of Institutions Payable at Chandigarh through Demand Draft/NEFT/IMPS).

**Last Date of Seat Allotment:**

The seat allotment period will be three weeks from the date of initiation of seat allotment. It will be displayed in National Training Partner website ([www.ncfsekillindia.com](http://www.ncfsekillindia.com)) and intimated to all ATC'S through email as well. However the all ATC'S can prepare for seat allotment from last week of May 2021.

**Submission of Registration:**

Duly filled admission form along with the above mentioned documents and admission fee of all enrolled candidates has to be submitted by all ATC'S to the National Training Partner office through STA immediately after the last date of seat allotment.

**Training Schedule:**

CLASSES DURATION	BATCHES	No. of DAYS
2 Hours(Online Mode)	Morning and Afternoon (As per convenience).	5 days a week (Monday to Friday)

**Note\*** No classes will be provided on Academic Calendar Holidays.

\*Practical session of the programs will be started once the direct classes commenced in training centers.

**Virtual Classes:** The classes will be organized and provided as per the guidelines of ni-msme and approved curriculum of the program by National Training Partner Experts through ERP System. If any ATC'S having expert trainers for the programs and want to provide classes by themselves, the National Training Partner will verify the Eligibility of the trainer and get them approved for conducting classes (online/Direct).

**Marketing & Promotional Activities:** The ATC'S have to follow the Marketing guidelines and strategies of the programs and it will be unique and time bound in particular scheduled time. The State Training Associate will provide support and guidelines to all ATC'S according to marketing strategies. For Marketing Strategies please refer the Marketing circular.

**With Regards**

Academic Department

National Training Partner office

(ni-msme All India Project)

**CC to:** Marketing Department of NTP

**CC to:** State Training Associate Punjab